

YEAR IN REVIEW

FY2010 WORK PROGRAM



FY10

Consolidated comprehensive planning, in partnership with Hillsborough County, Plant City, Tampa, Temple Terrace, the Metropolitan Planning Organization, the Hillsborough River Interlocal Planning Board and the Transportation Disadvantaged Coordinating Board

THE PLANNING COMMISSION

Planning Commissioners in office during FY10:

Bruce P. Cury
Chair

Terri G. Cobb
Vice Chair

Frank M. Chillura
Member-at-Large

Jill Buford

Derek L. Doughty

Miller Q. Dowdy*

Edward F. Giunta, II

Vivian M. Kitchen

Hung T. Mai

Gary D. Sears

Christina Hummel (*Ex-Officio*)
MacDill AFB

Cathy Valdes (*Ex-Officio*)
School District

Robert B. Hunter, FAICP
Executive Director

**Planning Commissioner to August 2010, did not complete fiscal year.*

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INTRODUCTION

The Hillsborough County City-County Planning Commission (Planning Commission) was created by a Special Act of the Legislature in 1959 as the Local Planning Agency or “LPA” to carry out comprehensive planning in all jurisdictions in Hillsborough County. It is the single LPA for all of Hillsborough County, as specified in the Hillsborough County Charter.

The 10-member Planning Commission is comprised of citizens appointed by the four local governments in Hillsborough County: four members are appointed by the Board of County Commissioners; four by the Tampa City Council; one by the Plant City Commission; and one by the Temple Terrace City Council. It meets regularly on the second Monday of each month at 2:00 p.m. Meetings are televised live on government access television (HTV 22). Public hearings and public workshops are normally held after 5:00 P.M. for better public access.

In addition to the Planning Commission, staff provides services to the Metropolitan Planning Organization, the Hillsborough River Interlocal Planning Board, and the Transportation Disadvantaged Coordinating Board along with the committees and councils associated with these boards.

The work of the Planning Commission is funded by countywide ad-valorem taxes through an annual appropriation made by the Hillsborough County Board of County Commissioners and by state and federal grants, chiefly transportation planning grants (e.g., Federal Highway Administration, Federal Transit Administration, Florida Department of Transportation).

Work undertaken each year is organized around legal mandates and requested services in a “Work Program” format that focuses on the requirements for comprehensive planning in Florida as contained in Chapter 163, Part II, Florida Statutes, Chapter 97-351, Laws of Florida, and Chapter 9J-5 Florida Administrative Rule. Comprehensive planning is performed in partnership with the four local governments and is reviewed for compliance with adopted standards by a series of regional and state agencies, principally, the Florida Department of Community Affairs.

The approved Work Program is organized by clients served (e.g., Tampa; Plant City) and is divided into major categories (e.g., comprehensive planning; amending the comprehensive plan, etc.). An automated timekeeping system is used to report staff time spent on various work. Quarterly “status reports” provide details on Work Program activities. A summary of significant accomplishments is reported at year end.

This year end report consists of the Work Program descriptions as prepared or amended in 2010 and compares the anticipated results with the actual results based on staff reports.

THIS IS THE YEAR END REPORT FOR FY10 (10-1-09 TO 9-30-10).

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BELIEFS, VISION, MISSION

BELIEFS

Planning is most effective when it involves the citizens of Hillsborough County in an open dialogue with full access to needed information.

Communities work best when they are represented by citizens who reflect the diversity and local character of their neighborhoods.

The development of adequate public services and facilities fosters orderly growth and contributes to our sense of well being as a community.

Redevelopment or enhancement of our existing neighborhoods, including residential, commercial and support systems, are critical aspects of planning for the future of the community.

Historical, environmental, economic assets, and agricultural and rural lands are important components of the community, providing economic, cultural and aesthetic benefits.

Clean water, air and energy are important components of a sustainable community.

VISION

Communities which are sustainable, prosperous, culturally diverse and well governed, with planned, effective and efficient infrastructure that can accommodate orderly growth – including quality education; affordable housing; accessible social services and health care – and communities composed of livable, well designed and safe neighborhoods, surrounded by protected ecosystems.

MISSION

The Planning Commission, under the mandates of Chapter 163 Florida Statutes, the County Charter and Chapter 97-351, Laws of Florida, as amended, is the independent planning agency for Hillsborough County and municipalities therein. It is led by appointed citizens and serves all citizens of Hillsborough County by providing a vision for improving the quality of life.

The Planning Commission and its staff serve as agents to promote and coordinate the involvement of all citizens within Hillsborough County in comprehensive planning, public participation, growth management and environmental protection. The Planning Commission monitors the implementation of planning efforts and encourages innovation and creativity in achieving the Vision.

GOALS AND OBJECTIVES

GOAL 1. PROVIDE INDEPENDENT PLANNING LEADERSHIP

Commissioners will strive to ensure independent, objective, comprehensive planning in the four jurisdictions in Hillsborough County.

- Objective 1. Communicate to the public, local officials and the media the need for an ongoing, comprehensive planning process.
- Objective 2. Strengthen the leadership in planning role of the Planning Commission.
- Objective 3. Be accountable for planning services provided and able to measure performance and respond to inquiry from the public, local officials and the media.
- Objective 4. Avoid polarizing approaches to planning issues, considering known alternatives, striving for equity and excellent quality of life and seeking moderation and consensus on difficult planning issues.
- Objective 5. Support the Interlocal Agreement with the Metropolitan Planning Organization to provide independent staff services through the work program/budget and to accommodate the important function of areawide transportation planning.
- Objective 6. Assert leadership in performing mandated services of the Planning Commission, and review requested planning services in the proposed work program to avoid duplicating services being provided by others.
- Objective 7. Recognize that the Planning Commission has much to offer towards finding solutions to community planning problems through the comprehensive planning process.
- Objective 8. Expand the comprehensive planning savvy of planning commissioners (e.g., Urban Service Area issues) through workshops, informational reading and exposure to national, state and regional solutions.
- Objective 9. Promote understanding of comprehensive planning through the pursuit of innovative planning concepts.
- Objective 10. Provide recommendations to the governing body of each jurisdiction served.

GOAL 2. FACILITATE PUBLIC UNDERSTANDING OF PLANNING AND PROMOTE POSITIVE PUBLIC AND CLIENT GOVERNMENT RELATIONSHIPS

Improve understanding of Planning Commission functions and the planning process, and ensure that the public and client governments have continual access to the planning process, with a level of service that meets their needs and is convenient, helpful and receptive.

- Objective 1. Provide written public notice of all Planning Commission meetings, work shops and hearings, in full compliance with state and local laws, and provide ample opportunity for public and client government participation in meetings and programs.
- Objective 2. Facilitate communication with the public and client governments by providing background information on recommendations and decisions.
- Objective 3. Promote better communication and inter-jurisdictional coordination by participating in joint workshops with the governing body of each local government at least once annually during the work program/budget preparation period.
- Objective 4. Foster better communication and outreach through sponsoring an annual community awards program in the spring of each year and such other programs as outlined in the work program.
- Objective 5. Maintain a publicly accessible and convenient repository of comprehensive plans, background documents, plan and planning related information, to assist the Planning Commission, client governments and the public.
- Objective 6. Promote the basic principles of urban and community planning through the community school system.
- Objective 7. Seek ways to more effectively communicate with citizens and client governments, for example: televise Planning Commission meetings; promote an active speakers bureau; examine and respond to the need for community resource groups (e.g., ad hoc citizen advisory committee, urban design resource group, etc.); determine the need to survey public and client government attitudes and opinions; expand the distribution of notices of Planning Commission meetings; and distribute comprehensive plans to school libraries.

GOAL 3. FOCUS PLANNING EFFORTS ON IMPORTANT ISSUES, INCLUDING THE COMPREHENSIVE PLAN UPDATES

Commissioners and staff will address necessary and required planning functions as well as important community issues as they draft planning policy and make planning recommendations.

- Objective 1. Work with local governments to carry out the Planning Commission mandate to undertake ongoing review and monitoring of implementation of the four local government comprehensive plans, and provide periodic status reports.
- Objective 2. Focus on the future of the community through a vision that deals with long-range comprehensive planning issues.
- Objective 3. Develop the necessary databases for the comprehensive plan updates, and ensure that data are common across jurisdictions, as applicable.
- Objective 4. Examine the adopted comprehensive plans and determine how they can be streamlined and made more user-friendly.
- Objective 5. Encourage common or fundamentally similar land use and zoning codes across all Hillsborough County jurisdictions.
- Objective 6. Enhance local linkage of land use and transportation planning (e.g., residential/office land use designations with respect to enhancing public transit use).
- Objective 7. Address community design and quality of life issues in local planning and development processes (e.g., urban design review component in the development review process).
- Objective 8. Ensure that the important issues of neighborhood preservation, community character and redevelopment planning are being addressed.
- Objective 9. Support agriculture as an industry in the planning process, recognizing its positive economic benefits and that the open lands maintained by agricultural operations contribute to the quality of our community.
- Objective 10. Coordinate long range planning countywide.
- Objective 11. Ensure an ongoing, systematic approach to comprehensive plan consistency reviews (e.g., all development and land development regulations).

GOAL 4. ASSIST IN SUSTAINING A PROSPEROUS ECONOMY THROUGH APPROPRIATE PLANNING ACTIVITIES

Assist in creating economic development opportunities in Hillsborough County through the provision of data, plans and studies to community leadership in order to support the focus of efforts to create a diversified economic base.

- Objective 1. Reflect the economic impact of proposed development for applicable plan amendments and land development regulations, and provide this information to local governments and others as appropriate.
- Objective 2. Provide demographic and socioeconomic data on a periodic basis.
- Objective 3. Provide state of the art leadership in the area of Geographic Information Systems and computer technology.
- Objective 4. As requested, conduct sub-regional strategic plans within the adopted work program and budget.
- Objective 5. Obtain and maintain information on local taxing structure.
- Objective 6. Interact with economic development interest groups as a quality, comprehensive source of information.
- Objective 7. Assess the need of respective jurisdictions for an Economic Element in the four local government comprehensive plans.
- Objective 8. Publish an annual summary of economic indicators in Hillsborough County.

GOAL 5. ENSURE ENVIRONMENTAL PLANNING IS A FOCUS OF THE COMPREHENSIVE PLANNING PROCESS

Ensure ongoing awareness of the environment as a precious resource, and undertake planning activities to ensure appropriate review of and focus on environmental issues.

- Objective 1. Develop an environmental database that provides for adequate analysis of environmental issues.
- Objective 2. Be proactive in recommending change, and propose recommendations for mechanisms to assist and encourage local governments toward optimum long-term environmental management decisions.

- Objective 3. Develop planning programs to balance public and private interests within the Hillsborough, Alafia and Little Manatee River corridors, lakes and other riverine systems in order to protect these significant natural resources.
- Objective 4. Support the Hillsborough River Interlocal Planning Board through professional staff activities identified and funded through the Planning Commissions annual work program process.

GOAL 6. EXAMINE AND RESPOND TO IMPORTANT LEGISLATIVE ISSUES

Review the legislative issues concerning planning in Hillsborough County, Tampa, Plant City and Temple Terrace, and take action as appropriate to improve sound, coordinated planning therein.

- Objective 1. Serve as the Local Planning Agency for all jurisdictions in Hillsborough County and make objective recommendations to client governments and quasi-governmental agencies regarding growth, development and comprehensive planning.
- Objective 2. Examine the need for revision of legislation affecting the Planning Commission, including issues such as independent or guaranteed revenue source, appointing commissioners by geographic area, etc.
- Objective 3. Planning Commissioners will seek to effectively influence the Legislative Delegation, elected officials and others on planning recommendations and issues (e.g., through workshops, monthly meetings, appearing before policy bodies etc.).
- Objective 4. Propose revisions as appropriate to Chapter 163.3161 F.S. (the Growth Management Act) and related regulations, supporting improvements to the Department of Community Affairs, the Legislature and others as appropriate.

GOAL 7. DEVELOP AN ADEQUATE BUDGET NECESSARY TO SUPPORT THE WORK PROGRAM AND FOSTER A PROFESSIONAL WORKPLACE ENVIRONMENT

Provide policy direction to the Executive Director to manage staff, the budget and work program effectively and efficiently.

- Objective 1. Determine that each work program activity is necessary.
- Objective 2. Exercise diligence in providing a budget for planning services, remaining cognizant that funding the cost of government is an issue of major concern to the community; and advance the revenue enhancement and cost-recovery position of the Planning Commission.

- Objective 3. Maintain a chargeable hours accounting system of work program and budget, and track activity from year to year.
- Objective 4. Enhance productivity through providing adequate equipment, training, cross-training and inter-disciplinary staffing.
- Objective 5. Avoid excessive impact on staff workload and work program as a result of ad hoc committee work and off the agenda work.
- Objective 6. Encourage staff to identify problems and participate in the search for reasonable solutions.
- Objective 7. Provide opportunities throughout the year for staff training and professional development.
- Objective 8. Call for excellence in the quality of Planning Commission work products, and seek ways to improve productivity and perform more effectively.
- Objective 9. Maintain high standards of data processing capability, continuing office automation and emphasizing software acquisition/training related to the work program.

GUIDING PRINCIPLES

In Accomplishing Our Mission We Will:

Maintain the Planning Commission's position of independence and objectivity for the citizens of Hillsborough County. Fulfill our leadership role in the future of the community by providing a neutral forum for all interested parties to relate to each other on equal ground and deal with long and mid-range planning issues on a human level.

Prioritize the concept of neighborhood. Focus on the human, physical, historic, environmental and economic well being of all neighborhoods through a planning process which centers around the integrity of our community's neighborhoods and a healthy and productive quality of life for citizens.

Take a proactive role in implementing the Urban Service Area Boundary. Assist local governments in Hillsborough County, including Constitutional Officers and independent and appointed boards and commissions, to understand the importance of supporting the Urban Service Area concept.

Suggest plan implementation tools to local governments. Evaluate various implementation tools, their impacts, successes, difficulties, etc., and recommend as appropriate, to each local government.

Take a proactive role in shaping of the local, regional and state planning agenda. Enhance understanding of the merits of quality long and mid-range planning by focusing attention on planning issues and sharing information on innovative and creative planning ideas and approaches.

Serve as a conduit for planning information. Strive to make it possible for all citizens to voice their needs and participate in informed decision making about planning issues.

Balance the priorities of the diverse economic system while maintaining opportunities for urban, suburban, and rural lifestyles. Do not lose sight of the fact that quality comprehensive long and mid-range planning impacts and enhances the quality of life.

Use our expertise, values and understanding of sound planning principles to enhance and strengthen our role as representatives of all citizens of Hillsborough County. Bring the community's values to bear on planning issues.

Fulfill our role in a legal, effective and cost efficient manner. Empower our staff to ensure that all of our legal responsibilities are fulfilled in a highly professional and timely manner.

Attract and retain a qualified staff of professionals. Provide a high level of professional staff expertise to ensure that we truly serve the diverse interests of the citizens of Hillsborough County.

Ensure that the information we provide is accurate, understandable and concise. Comprehensive information is critical to our ability to understand and plan for our community.

Treat everybody with respect, trust and fairness. Recognize and value the cultural and philosophical differences that exist in our community, and understand that strength comes from our ability to take advantage of that diversity to enrich and enhance the quality of our lives.

WORK PROGRAM TABLES & SUMMARY OF PLANNING COMMISSION ACTIONS

The following tables summarize activities by Planning Commission staff. The first set compares expected versus actual full time staff required for these activities. The second set compares percentages of Work Program activity completed by jurisdictions and functions. During the year, resignations and resulting vacancies between hires resulted in the full time equivalents shown.

Table 1: Comparison of Estimated against Actual Full Time Equivalent Staff for Jurisdiction and Function

Jurisdiction	Estimate	Actual	Function	Estimate	Actual
Uninc. Hills County	7.2	8.8	Comprehensive Planning	24.6	26.8
City of Tampa	5.3	5.3	Transportation Planning	11.6	13.0
City of Temple Terrace	1.6	1.5	River Planning	0.5	0.6
City of Plant City	1.8	2.1	Support Services	4.9	5.1
Areawide	25.7	27.8			
TOTAL	41.6	45.5	TOTAL	41.6	45.5

Table 2: Comparison of Estimated against Actual Staff Time Expended by Jurisdiction and Function

Jurisdiction	Estimate	Actual	Function	Estimate	Actual
Uninc. Hills County	17.3%	19.3%	Comprehensive Planning	59.2%	58.9%
City of Tampa	12.9%	11.6%	Transportation Planning	27.8%	28.5%
City of Temple Terrace	3.8%	3.3%	River Planning	1.2%	1.3%
City of Plant City	4.3%	4.6%	Support Services	11.8%	11.2%
Areawide	61.7%	61.1%			
TOTAL	100%	100%	TOTAL	100%	100%

The following section (pp. 10-21) details Planning Commission actions throughout the year. On plan amendments, the Planning Commission makes recommendations regarding a proposed plan amendment's **consistency or inconsistency**. Where a local government has taken an action, that information is noted. Based on the physical size of an area, plan amendments may be subject to review by one or more regulatory agencies before their final adoption.

The Planning Commission also makes consistency findings on items affecting comprehensive plans. These items include, but are not limited to, **historic landmark designations**, changes to **land development codes**, **Tampa Port Authority Permits**, reviews of local government's **Capital Improvement Programs**, **School District Five-year Facilities Plans**, and **local agency and long range master plans**.

Additionally, the Planning Commission will review items directly relating to its own operation and policies.

Date of TPC Meeting	Subject	Staff Responsible	Recommendation	TPC Action	Local Govt or Agency Action
10/12/2009 Regular Meeting	Amendments to the City of Tampa Land Development Code	Jay Collins	Consistent	Consistent	Adopted by Tampa City Council on 11/12/2009
	Consistency Finding for City of Tampa Capital Improvements Program	Will Augustine	Consistent	Consistent	Adopted by Tampa City Council on 12/03/2009
	Landmark Designation for Shaw Family (Learning Gate Community School) Log Cabin	Heather Lamboy	Consistent	Consistent	Approved By Board of County Commissioners 12/08/09
	Consistency Finding for School District Facilities Program	Krista Kelly	Consistent	Consistent	Approved by School Board 10/09
	Briefing on First Cycle of Plan Amendments to the Hillsborough County Comprehensive Plan	Melissa Zornitta	For Information Only	None Required	Not applicable at this time
	Hillsborough County Land Development Code Amendments	Melissa Zornitta	Find Amendments A-Q Consistent	Consistent	Adopted By Board of County Commissioners 10/22/2009
	Revisions to By Laws and Policies	Barbara Leiby	Approve Changes	Approved	None Required
10/12/2009 Public Hearing	Plant City Comprehensive Plan Amendment CPA 2009-M20 (SS)	Rose Petrucha	Consistent	TPC found Consistent; Plant City City Commission continued Public Hearing from 10/26/2009-4/12/2010; 10/11/2010-4/25/2011	
	Plant City Comprehensive Plan Amendment CPA 2009-M21 (SS)	Mark Hudson	Consistent	Consistent	Adopted by Plant City City Commission 10/26/2009
11/09/2009 Public Hearing	Consistency Finding for the 2035 Cost Affordable Long Range Transportation Plan	Will Augustine & Beth Alden	Consistent	Consistent	Adopted by Metropolitan Planning Organization 12/09/2009
	Briefing on Infill Development Workshop	Robert Hunter	For Information Only	None Required	None Required
	Revision to Planning Commission By-Laws	Barbara Leiby	Approve Changes	Approved	None Required
	Revision to Planning Commission Policies	Barbara Leiby	Approve Changes	Approved	None Required
11/09/2009 Workshop 1	Workshop on Tampa Comprehensive Plan Amendments PA 09-10, 09-05, 09-11, 09-08, 09-07, 09-09	Stephen Griffin	For Information Only	None Required	Not applicable at this time
11/09/2009 Workshop 2	Tampa/Hillsborough County Comprehensive Plan Amendments PA 09-06 & CPA 10-16	Stephen Griffin / Melissa Zornitta	For Information Only	None Required	Not applicable at this time

Date of TPC Meeting	Subject	Staff Responsible	Recommendation	TPC Action	Local Govt or Agency Action
11/09/2009 Public Hearing	Comprehensive Plan Amendment to update the Capital Improvements Element for the City of Plant City	Will Augustine	Consistent	Consistent	Adopted by Plant City City Commission 11/23/2009
	Comprehensive Plan Amendment to update the Capital Improvements Element for the City of Tampa	Will Augustine	Consistent	Consistent	Adopted by Tampa City Council 12/07/2009
	Comprehensive Plan Amendment to update the Capital Improvements Element for the City of Temple Terrace	Will Augustine	Consistent	Consistent	Adopted by Temple Terrace City Council 12/15/2009
	Comprehensive Plan Amendment to update the Capital Improvements Element for Uninc. Hillsborough County	Will Augustine	Consistent	Consistent	Adopted by Board of County Commissioners 12/17/2009
12/14/2009 Regular Meeting	Tampa Port Authority Permit No. 09-092, Riverwalk Segments 13, 14 and 15.	Shawn College	Consistent	Consistent	Permit issued 03/31/2010
	Revision of Planning Commission Policies -- Reduction in Force	Barbara Leiby	Approve Changes	Approved	None Required
	Revision of Planning Commission Policies -- Diversity	Barbara Leiby	Approve Changes	Approved	None Required
	Planning Commission Fees Update	Barbara Leiby	Approve Changes	Extended Workshop	Not applicable at this time.
	Revisions to the Plan Amendment Procedures Manuals for the Four Jurisdictions	Rose Petrucha	Approve Changes	Approved	Pending Action by Each Jurisdiction.
12/14/2009 Workshop	Workshop on 18 Amendments to the Hillsborough County Comprehensive Plan (CPA) 10-1 -- 10-15, 10-17, 10-18, 09-11	Varies	For Information Only	None Required	Not applicable at this time.
01/11/2010 Regular Meeting	Overview of the Tampa Port Authority Permit Process	Shawn College	For Information Only	None Required	None Required
	Briefing on HART Transit Corridor Study	Beth Alden	For Information Only	None Required	None Required
1/11/2010 Workshop	Updating Planning Commission Fees	Barbara Leiby	Approve Changes	None	None Required
1/11/2010 Public Hearing	Tampa Comprehensive Plan Amendment (CPA) 09-09 Objectives and Policies for the Courtney Campbell Causeway Scenic Corridor	Rose Petrucha	Consistent	Consistent	Adopted by Tampa City Council 08/26/2010 (First Group of Amendments 2010)

Date of TPC Meeting	Subject	Staff Responsible	Recommendation	TPC Action	Local Govt or Agency Action
1/11/2010 Public Hearing	Tampa Comprehensive Plan Amendment CPA 09-05 located north of Courtney Campbell Causeway on Rocky Point	Jay Collins	Consistent	Consistent	Adopted by Tampa City Council 04/02/2010 (small scale)
	Tampa Comprehensive Plan Amendment CPA 09-10 located in the Central Park Community Redevelopment Area (CRA)	Stephen Griffin	Consistent	Consistent	Adopted by Tampa City Council 08/26/2010 (First Group of Amendments 2010)
1/11/2010 Public Hearing	Tampa Comprehensive Plan Amendment CPA 09-11 located at "MacDill 48" Parkland	Rose Petrucha	Consistent	Consistent	Adopted by Tampa City Council 08/26/2010 (First Group of Amendments 2010)
1/25/2010 Public Hearing	Tampa Comprehensive Plan Amendment CPA 09-07, Seminole Heights Vision Plan Text Amendment	Tony Garcia	Consistent	Consistent	Adopted by Tampa City Council 08/26/2010 (First Group of Amendments 2010)
	Tampa Comprehensive Plan Amendment CPA 09-08, Greater Seminole Heights Map Amendment	Tony Garcia	Consistent	Consistent	Adopted by Tampa City Council 08/26/2010 (First Group of Amendments 2010)
02/08/2010 Regular Meeting	Text Amendments to the Hillsborough County Land Development Code	Melissa Zornitta	Consistent	Consistent	Adopted by the Board of County Commissioners
	Interlocal Agreement between the City of Tampa and the Planning Commission	Tony Garcia	Approved	Approved	Approved 60 day extension of Interlocal Agreement - City of Tampa/Ybor Vision Plan Amendment
	Revision to Planning Commission By-Laws	Barbara Leiby	Approve Changes	Approved	None Required
	Update to Planning Commission Fees	Robert Hunter	Approve Changes	Approved	None Required
02/08/2010 Public Hearing	Tampa Comprehensive Plan Amendment CPA 09-06, Text Amendment for Transit Oriented Development	Tony Garcia	Consistent	Consistent	Adopted by Tampa City Council 08/26/2010 (First Group of Amendments 2010)
02/08/2010 Public Hearing	Hillsborough County Comprehensive Plan Amendment CPA 10-16, Text Amendment for Transit Oriented Development	Melissa Zornitta	Consistent	Consistent	Adopted by the Board of County Commissioners 09/02/2010
	Hillsborough County Comprehensive Plan Amendment CPA 10-17, Clarification of Policy on Minimum Densities	Melissa Zornitta	Consistent	Consistent	Adopted by the Board of County Commissioners 09/02/2010
	Hillsborough County Comprehensive Plan Amendment CPA 10-18, Future Land Use Element Policy 9.5	Heather Lamboy	Consistent	Consistent	Adopted by the Board of County Commissioners 09/02/2010

Date of TPC Meeting	Subject	Staff Responsible	Recommendation	TPC Action	Local Govt or Agency Action
2/22/2010 Public Hearing	Hillsborough County Comprehensive Plan Amendment CPA 10-13, Text Amendment to the Greater Sun City Center Area Community Plan	Lisa Silva	Consistent	Consistent	Adopted by the Board of County Commissioners 09/02/2010
	Hillsborough County Comprehensive Plan Amendment CPA 10-09, Text Amendment Greater Carrollwood- Northdale Communities Plan	Lisa Silva	Consistent	Consistent	Adopted by the Board of County Commissioners 09/02/2010 - Found not in compliance by DCA 10/2010
	Hillsborough County Comprehensive Plan Amendment CPA 10-02, along Sixth Street in Ruskin	Lisa Silva	Consistent	Consistent	Adopted by the Board of County Commissioners 09/02/2010
2/22/2010 Public Hearing	Hillsborough County Comprehensive Plan Amendment CPA 10-03, along 10th Avenue and 49th Street	Yeneka Hemingway	Consistent	Consistent	Adopted by the Board of County Commissioners 09/02/2010
	Hillsborough County Comprehensive Plan Amendment CPA 10-08, vicinity of Waters Avenue and Veteran's Expressway	Hassan Halabi	Consistent	Consistent	Adopted by the Board of County Commissioners 09/02/2010
	Hillsborough County Comprehensive Plan Amendment CPA 10-04, Energy Industrial Park, related to CPA 10-05.	Krista Kelly	Consistent	Consistent	Adopted by the Board of County Commissioners 09/02/2010
	Hillsborough County Comprehensive Plan Amendment CPA 10-05, related to CPA 10-04	Krista Kelly	Consistent	Consistent	Adopted by the Board of County Commissioners 09/02/2010
03/08/2010 Regular Meeting	Evaluation of the Executive Director	Tracy Robin	N/A	N/A	None Required
	Amendments to the Hillsborough County Land Development Review Procedures Manual	Melissa Zornitta	For Information Only	None Required	Not applicable at this time.
	Demonstration of the New Planning Commission website	Jamie Robe	For Information Only	None Required	None Required
	Community Planning Website	Lisa Silva	For Information Only	None Required	None Required
	Text Amendments to the City of Tampa Land Development Code, Chapter 27	Jay Collins	Consistent	Consistent	Adopted by Tampa City Council 04/15/2010

Date of TPC Meeting	Subject	Staff Responsible	Recommendation	TPC Action	Local Govt or Agency Action
03/08/2010 Workshop	First Round of 2010 Text Amendments to the Land Development Code	Melissa Zornitta	For Information Only	None Required	Not applicable at this time.
03/08/2010 Workshop 2	Amendments to the Plant City Comprehensive Plan	Mark Hudson	For Information Only	None Required	Not applicable at this time.
03/08/2010 Public Hearing	Hillsborough County Comprehensive Plan Amendment, CPA 10-12, Brandon Community Plan	PGM Staff	Consistent	Consistent	Continued to next cycle by the Board of County Commissioners at Public Hearing 04/08/2010
	Hillsborough County Comprehensive Plan Amendment CPA 10-11, Seffner-Mango Community Plan	Pedro Parra	Consistent	Consistent	Continued to next cycle by the Board of County Commissioners at Public Hearing 04/08/2010
	Hillsborough County Comprehensive Plan Amendment CPA 10-10, Little Manatee South Community Plan	Pedro Parra	Consistent	Consistent	Adopted by the Board of County Commissioners 09/02/2010
	Hillsborough County Comprehensive Plan Amendment CPA 10-01, Amendment to the Greater Palm River Community Plan	David Hey	Consistent	Consistent	Adopted by the Board of County Commissioners 09/02/2010
	Comprehensive Plan Amendment along south 36th Avenue.	David Hey	Consistent	Consistent	Adopted by the Board of County Commissioners 04/08/2010
	City of Tampa Redistricting	Suzi Dieringer	Recommend Alternative 3	Approved	Supervisor of Elections Approved
04/05/2010 Regular Meeting	2009 Quality of Life Survey	Suzi Dieringer	For Information Only	None Required	None Required
	Tampa Port Authority Permit No. 08-165 (Marina Club)	Shawn College	Consistent	Consistent	Permit issued May 19, 2010
04/05/2010 Regular Meeting	Tampa Port Authority Permit No. 09-097 (West Columbus Drive Bridge Maintenance)	Shawn College	Consistent	Consistent	Permit issued May 19, 2010
	Hillsborough County Briefing on 2nd Cycle of 2010 Comprehensive Plan Amendments	Melissa Zornitta	For Information Only	None Required	Not applicable at this time.

Date of TPC Meeting	Subject	Staff Responsible	Recommendation	TPC Action	Local Govt or Agency Action
04/05/2010 Regular Meeting	Agreement Between Hillsborough County and Planning Commission Related to Community and Special Studies	Melissa Zornitta	For Information Only	None Required	None Required
	Air Quality and Greenhouse Gas Rules Update	Allison Yeh	For Information Only	None Required	None Required
	Consideration of Executive Director Contract	N/A	N/A	Extend Contract	None Required
04/05/2010 Workshop	Briefing on Tampa Comprehensive Plan Amendments TACPA 10-01, 10-02, 10-03, 10-04	Stephen Griffin	For Information Only	None Required	Not applicable at this time.
04/05/2010 Public Hearing (Cnt from 3/22/2010)	Hillsborough County Comprehensive Plan Amendment CPA 10-15 Map Amendment (Interstate 4 - Green Tech Corridor)	Heather Lamboy	Consistent	Consistent	Continued by the Board of County Commissioners to 2nd Cycle of 2010 Amendments on 5/6/2010
05/10/2010 Regular Meeting	Text Amendments to the Hillsborough County Land Development Code	David Hey	Consistent	Consistent (A-J); Inconsistent (K)	Approved by the Board of County Commissioners on 5/27/2010
	Briefing of Text Amendments to Tampa Land Development Code Ch 27 and Ch 17.5	Stephen Griffin	For Information Only	None Required	Not applicable at this time.
	Planned Improvements in Transit	Beth Alden	For Information Only	None Required	None required
	HUD Sustainable Communities Report	Allison Yeh	Resolution to Complete Application	Approved Resolution	None required
05/10/2010 Regular Meeting	Executive Director's Report / BOCC questions-issues-alternatives regarding Interstate 4 Green Tech Corridor Plan Amendment Hillsborough County	Robert Hunter	For Information Only	TPC requested TPC attorney review BOCC 5/6/2010 actions and bring back recommendation on how to proceed. No Local Action Required	
05/10/2010 Workshop	Briefing on Tampa Comprehensive Plan Amendments TACPA 10-05, 10-06, 10-07, 10-08, 10-10, 10-11	Stephen Griffin	For Information Only	Due to time constraints, scheduled to 06/14 Reg Mtg.	Not applicable at this time.

Date of TPC Meeting	Subject	Staff Responsible	Recommendation	TPC Action	Local Govt or Agency Action
05/10/2010 Workshop	Workshop on Hillsborough County Plan Amendments CPA 10-20, 10-21, 10-22, 10-23, 10-24, 10-25	Varies	For Information Only	Due to time constraints, scheduled to 06/14 Reg Mtg.	Not applicable at this time.
05/10/2010 Workshop	Discussion of Director's and Officers Liability Insurance	Suzi Dieringer	For Information Only	Due to time constraints, rescheduled to 06/14th Reg. Mtg	None required
05/10/2010 Workshop	Public Comment Guidelines	Suzi Dieringer	For Information Only	Due to time constraints, rescheduled to 06/14th Reg. Mtg	None required
05/10/2010 Public Hearing	Plant City Comprehensive Plan Amendment CPA 09-24 (Transportation Concurrency/ Mobility Plan and Fees)	Joe Zambito	Consistent	Consistent	Adopted by Plant City City Commission 10/11/2010 (First Group of Amendments 2010) with modifications per ORC Report
	Plant City Comprehensive Plan Amendment CPA 09-25 (Midway & Charlie Taylor Roads)	Mark Hudson	Consistent	Consistent	Adopted by Plant City City Commission 10/11/2010 (First Group of Amendments 2010)
	Plant City Comprehensive Plan Amendment CPA 09-26 (Village Center Northeast Plant City)	Mark Hudson	Consistent	Consistent	Adopted by Plant City City Commission 10/11/2010 (First Group of Amendments 2010)
	Plant City Comprehensive Plan Amendment CPA 09-22 Text Amendment (I-4 Green Tech Corridor Overlay)	Heather Lamboy	Consistent	Consistent	Adopted by Plant City City Commission 10/11/2010 (First Group of Amendments 2010) with modifications per ORC Report
	Plant City Comprehensive Plan Amendment CPA 09-23 Map Amendment (I-4 Green Tech Corridor Overlay)	Heather Lamboy	Consistent	Consistent	Adopted by Plant City City Commission 10/11/2010 (First Group of Amendments 2010) with modifications per ORC Report.
06/14/2010 Public Information Committee Meeting	Summary of the 2010 Community Design Awards Program	Staff	For Information Only	None Required	None Required

Date of TPC Meeting	Subject	Staff Responsible	Recommendation	TPC Action	Local Govt or Agency Action
06/14/2010 Budget Committee Meeting	Discussion/Responses to Quarterly Financial Reports; Travel, Signatory Authorizations	Staff	For Information Only	None Required	None Required
06/14/2010 Regular Meeting	Plant City: Presentation of Right-of-Way Preservation Map	Mark Hudson	For Information Only	None Required	Not applicable at this time.
	Linking Land Use and Water Supply: An Interactive Forum Final Report	Shawn College	For Information Only	None Required	None Required
06/14/2010 Regular Meeting	Temple Terrace: Text Changes to Land Development Code	Tony LaColla	Consistent	Consistent	Adopted by Temple Terrace City Council at hearings on 07/06/2010; 07/20/2010; and 08/03/2010.
	Tampa Port Authority Permit No. 10-005: Wharf 222	Shawn College	Consistent	Consistent	Pending
	Text Amendments to Tampa Land Development Code Ch 27 & Ch 17.5	Jay Collins	Consistent	Consistent	Adopted by Tampa City Council 08/12/2010
06/14/2010 Regular Meeting	Report Concerning Legislative Activities	Robert Hunter	For Information Only	None Required	None Required
	Briefing on Tampa Comprehensive Plan Amendments CPA 10-05, 10-06, 10-07, 10-08, 10-10, 10-11	Various Staff	For Information Only	None Required	None Required at this time.
06/14/2010 Workshop	Discussion of Director's and Officers Liability Insurance	Suzi Dieringer	For Information Only	None Required	None Required
	Discussion of Public Comments Guidelines	Suzi Dieringer	For Information Only	None Required	None Required
06/14/2010 Workshop	Discussion of Succession Plan for Executive Director	RBH	For Information Only	None Required	None Required
06/14/2010 Public Hearing	Hillsborough County Comprehensive Plan Amendment CPA 10-21: Map Amendment (US 301 & Causeway Blvd)	Marcie Stenmark	Consistent	Consistent	Adopted by Board of County Commissioners 10/14/2010

Date of TPC Meeting	Subject	Staff Responsible	Recommendation	TPC Action	Local Govt or Agency Action
06/14/2010 Public Hearing	Hillsborough County Comprehensive Plan Amendment CPA 10-22: Map Amendment (ELAPP)	Hassan Halabi	Consistent	Consistent	Adopted by Board of County Commissioners 10/14/2010
	Hillsborough County Comprehensive Plan Amendment CPA 10-23: Text Amendment (Public Schools Facilities Element- Student Generation Rate)	Krista Kelly	Consistent	Consistent	Adopted by Board of County Commissioners 10/14/2010
	Hillsborough County Comprehensive Plan Amendment CPA 10-24: Text Amendment FLUE Policy 38.2 - Tampa Executive Airport	Melissa Zornitta	Consistent	Consistent	Adopted by Board of County Commissioners 10/14/2010
06/28/2010 Workshop	Ethics Training - Sue Schwartz, FAICP	N/A	N/A	None Required	None Required
06/28/2010 Public Hearing	Tampa Comprehensive Plan Amendment TACPA 10-03 Map Amendment (3701, 3703, 3705, 3707, 3709 W. Roland Street	Tony LaColla	Consistent	Public Hearing continued to 08/09/2010	Adopted by Tampa City Council 09/23/10
	Tampa Comprehensive Plan Amendment TACPA 10-04 Map Amendment (906 and 908 S Orleans Ave)	Tony LaColla	Consistent	Consistent	Adopted by Tampa City Council 09/23/10
	Tampa Comprehensive Plan Amendment TACPA 10-10 Text Amendment (40th Street Form Based Community Plan)	Tony Garcia	Consistent	Consistent	Adopted by Tampa City Council 10/28/2010 (Second Group of Amendments 2010)
	Tampa Comprehensive Plan Amendment TACPA 10-11 Map Amendment (40th Street Planning Area)	Sam Dennis	Consistent	Consistent	Adopted by Tampa City Council 10/28/2010 (Second Group of Amendments 2010)
	Tampa Comprehensive Plan Amendment TACPA 10-05 Text Amendment (Economic Development Overlay: Tampa Green Tech Corridor)	Steve Griffin	Consistent	Consistent	Adopted by Tampa City Council 10/28/2010 (Second Group of Amendments 2010) with modifications per ORC
	Tampa Comprehensive Plan Amendment TACPA 10-06 Map Amendment (Economic Development Overlay: Tampa Green Tech Corridor)	Steve Griffin	Consistent	Consistent	Adopted by Tampa City Council 10/28/2010 (Second Group of Amendments 2010) with modifications per ORC
	Tampa Comprehensive Plan Amendment TACPA 10-02 Map Amendment (5149 E. Adamo Drive)	Jay Collins	Inconsistent	Inconsistent	Adopted by Tampa City Council 10/28/2010 (Second Group of Amendments 2010).

Date of TPC Meeting	Subject	Staff Responsible	Recommendation	TPC Action	Local Govt or Agency Action
06/28/2010 Public Hearing	Tampa Comprehensive Plan Amendment TACPA 10-07 Text Amendment (Public School Facilities Element - Student Generation Rate)	Rose Petrucha	Consistent	Consistent	Adopted by Tampa City Council 10/28/2010 (Second Group of Amendments 2010).
	Tampa Comprehensive Plan Amendment TACPA 10-08 Text Amendment (Mobility Element and Capital Improvements Element - Transportation Concurrency/ Enhanced Mobility)	Rose Petrucha	Consistent	Consistent	Adopted by Tampa City Council 10/28/2010 (Second Group of Amendments) 2010 with modifications per ORC
07/12/2010 Public Hearing	Hillsborough County Comprehensive Plan Amendment CPA 10-14 Text Amendment (I-4 Green Tech Corridor)	Heather Lamboy	Consistent	Consistent	Board of County Commissioners Denied Amendment 7/22/2010
	Hillsborough County Comprehensive Plan Amendment CPA 10-15 Map Amendment (I-4 Green Tech Corridor)	Heather Lamboy	Consistent	Consistent	Board of County Commissioners Denied Amendment 7/22/2010
	Hillsborough County Comprehensive Plan Amendment CPA 10-11 Text Amendment (Livable Communities Element - Seffner-Mango Community Plan)	Pedro Parra	Consistent	Consistent	Adopted by Board of County Commissioners 10/14/2010
	Hillsborough County Comprehensive Plan Amendment: CPA 10-12 Text Amendment (Livable Communities Element - Brandon Community Plan)	Pedro Parra	Consistent	Consistent	Adopted by Board of County Commissioners 10/14/2010
08/09/2010 Regular Meeting	Areawide: Consistency Finding - Tampa Sports Authority Strategic Plan	Shawn College	Consistent	Consistent	Adopted by Tampa Sports Authority
	Presentation of the Selmon Greenway Feasibility Study	N/A	For Information Only	None Required	None Required
	Tampa: Consistency Finding - Tampa Port Authority Permit No. 10-002 Gandy Bridge Scour Protection	Shawn College	Consistent	Consistent	Action Pending
	Tampa: Consistency Finding - Tampa Port Authority Permit No. 10-007 History Museum Docking Facility	Shawn College	Consistent	Consistent	Permit Issued 09/23/10
	Hillsborough County: Consistency Finding - Tampa Port Authority Permit No. 10-008 Berth 23 at Port Sutton	Shawn College	Consistent	Consistent	Permit Issued 09/23/10

Date of TPC Meeting	Subject	Staff Responsible	Recommendation	TPC Action	Local Govt or Agency Action
08/09/2010 Regular Meeting	Temple Terrace: Consistency Finding FY 11-2015 Capital Improvements Program (CIP)	Will Augustine	Consistent	Consistent	Adopted by Temple Terrace City Council
	Hillsborough County: Consistency Finding FY 11-2015 Capital Improvements Program (CIP)	Will Augustine	Consistent	Consistent	Adopted by Board of County Commissioners
	Briefing on Department of Community Affairs Growth Management Implementation Workshop	Stephen Griffin / Krista Kelly	For Information Only	None Required	None Required
	Revision of Planning Commission By-Laws concerning Liability Insurance	Suzi Dieriner	For Information Only	TPC directed Staff to have broker make presentation on types of coverage. There was no local action required.	
08/09/2010 Workshop 1	Hillsborough County: 2nd Round of 2010 Text Amendments to the Land Development Code	David Hey	For Information Only	None Required	None Required
08/09/2010 Workshop 2	Fees	Robert Hunter	For Information Only	None Required	None Required
	Furlough Days	Robert Hunter	For Information Only	None Required	None Required
	Plan Amendment Cycles	Robert Hunter	For Information Only	None Required	None Required
	Public Comment Guideleines	Robert Hunter	For Information Only	None Required	None Required
08/09/2010 Workshop 2	Discussion of Succession Plan for Executive Director	Robert Hunter	For Information Only	None Required	None Required
08/09/2010 Workshop 2	Role of the Planning Commission	Robert Hunter	For Information Only	None Required	None Required
08/09/2010 Public Hearing (cont from 07/28/2010)	Tampa Comprehensive Plan Amendment TACPA 10-03 Map Amendment (3701, 3703, 3705, 3707, 3709 W. Roland Street)	Stephen Griffin / Tony LaColla	Consistent	Consistent	Denied by Tampa City Council 08/12/10
09/13/2010 Public Information Committee Mtg	2011 Community Design Awards Program	Terri Cobb	For Information Only	None Required	None Required

Date of TPC Meeting	Subject	Staff Responsible	Recommendation	TPC Action	Local Govt or Agency Action
09/13/2010 Regular Meeting	Hillsborough County: Consistency Finding - Tampa Port Authority Permit No. 10-003 Caribbean Isles Maintenance Dredging	Shawn College	Consistent	Consistent	Action Pending
	Tampa: Consistency Finding - FY 11-2015 Capital Improvements Program (CIP)	Will Augustine	Consistent	Consistent	Adopted
	Tampa: Consistency Finding - Historic Landmark Designation (Roy Jenkins Pool)	Tony LaColla	Consistent	Consistent	Adopted by Tampa City Council 10/21/2010
	Tampa: Consistency Finding - Historic Landmark designation (Eight Properties in the Beach Park Neighborhood)	Tony LaColla	Consistent	Consistent	Adopted by Tampa City Council 10/21/2010
	Interlocal Agreement - Participation in the Hillsborough County Group Benefit Programs	Robert Hunter	For Information Only	N/A	None Required
	Areawide: Consistency Finding -School District Facilities Work Program	Krista Kelly	Consistent	Consistent	Adopted by the Hillsborough
	Revisions to Plan Amendment Procedures Manuals for the Four Jurisdictions	Krista Kelly	Approve Resolution	Approve Resolution	None Required
	Areawide: Evaluation and Appraisal Report Schedule and Process	Stephen Griffin	None Required	None Required	None Required
	Revision of Planning Commission By-Laws	Suzi Dieringer	Approve Resolution	Approved	None Required
	Discussion of Liability Insurance	Suzi Dieringer	For Information Only	TPC directed staff to purchase insurance. There was no local action required.	
09/13/2010 Workshop	Hillsborough County: Community Based Planning	Pedro Parra	For Information Only	None Required	None Required
	HTV Coverage of Planning Commission Meetings	Robert Hunter	For Information Only	None Required	None Required
	Electronic Packets/Other Costs and Charges	Jamie Robe	For Information Only	None Required	None Required
	Discussion of Succession Plan for Executive Director	Robert Hunter	For Information Only	None Required	None Required

FY10 COMMUNITY MEETINGS & SPECIAL EVENTS

Dates of meetings held by the Planning Commission for Community Plan Meetings AND meetings held by other agencies requiring Planning Commission staff participation.

40TH STREET PLANNING AREA:

1. January 19, 2010
2. January 20, 2010
3. January 21, 2010
4. February 15, 2010
5. February 16, 2010
6. February 17, 2010

BRANDON COMMUNITY PLAN

1. November 16, 2009

FEES STAKEHOLDER

MEETING INVITATION:

1. November 4, 2009
2. November 17, 2009
3. November 19, 2009
4. November 24, 2009 (cancelled due to lack of participation).

GREATER CARROLLWOOD-NORTHDALE COMMUNITIES PLAN:

1. January 7, 2010
2. August 26, 2010

HILLSBOROUGH AVENUE BEAUTIFICATION OVERLAY MEETINGS:

1. October 1, 2009
2. November 2, 2009
3. November 8, 2009
4. December 1, 2009
5. January 4, 2010
6. February 1, 2010
7. March 1, 2010
8. April 5, 2010
9. May 3, 2010
10. June 7, 2010
11. July 5, 2010
12. August 9, 2010
13. September 6, 2010

SEFFNER-MANGO COMMUNITY PLAN:

1. November 5, 2009
2. November 17, 2009
3. July 7, 2010

YBOR CITY VISION PLAN:

1. May 4, 2010
2. July 22, 2010

KEYSTONE-ODESSA COMMUNITY PLAN:

1. December 8, 2010
2. January 12, 2010
3. February 16, 2010
4. March 9, 2010
5. April 13, 2010
6. May 11, 2010
7. June 22, 2010
8. July 13, 2010
9. August 10, 2010
10. September 14, 2010

LINKING LAND USE AND WATER SUPPLY: AN INTERACTIVE FORUM

1. March 1, 2010

LITTLE MANATEE COMMUNITY PLAN:

1. February 26, 2010
2. March 8, 2010

LUTZ COMMUNITY PLAN:

1. December 8, 2010
2. January 12, 2010
3. February 18, 2010
4. March 9, 2010
5. March 11, 2010
6. April 1, 2010
7. May 13, 2010
8. June 10, 2010
9. June 22, 2010
10. July 15, 2010

NORTHWEST HILLSBOROUGH COMMUNITY PLAN:

1. January 21, 2010
2. February 17, 2010
3. May 18, 2010
4. August 3, 2010

CITY OF TAMPA REDISTRICTING:

1. February 16, 2010
2. February 17, 2010
3. February 23, 2010
4. February 24, 2010
5. February 27, 2010

FY10 MEETINGS AND OPPORTUNITIES FOR PUBLIC INVOLVEMENT

Dates of meetings held by the Planning Commission, the Metropolitan Planning Organization (including their committees) and the Hillsborough River Board and Technical Advisory Council.

PLANNING COMMISSION REGULAR MEETINGS:

1. October 12, 2009
2. November 9, 2009
3. December 14, 2009
4. January 11, 2010
5. February 8, 2010
6. March 8, 2010
7. April 5, 2010
8. May 10, 2010
9. June 8, 2010
10. July 12, 2010
11. August 9, 2010
12. September 13, 2010

PLANNING COMMISSION PUBLIC HEARINGS:

1. November 9, 2009
2. January 11, 2010
3. January 25, 2010
4. February 8, 2010
5. February 22, 2010
6. March 22, 2010
7. April 5, 2010
8. May 10, 2010
9. June 14, 2010
10. June 28, 2010
11. August 9, 2010

METROPOLITAN PLANNING ORGANIZATION (MPO):

1. October 6, 2009
2. November 3, 2009
3. December 1, 2009
4. January 5, 2010
5. February 2, 2010
6. March 2, 2010
7. April 6, 2010
8. May 4, 2010
9. June 1, 2010
10. August 3, 2010
11. September 7, 2010

PLANNING COMMISSION WORKSHOPS

1. October 12, 2009
2. November 9, 2009
3. December 14, 2009
4. January 25, 2010
5. June 28, 2010
6. August 9, 2010
7. September 13, 2010

PLANNING COMMISSION PUBLIC INFORMATION COMMITTEE MEETINGS:

1. December 3, 2009
2. December 14, 2009
3. January 11, 2010
4. June 14, 2010
5. September 13, 2010

PLANNING COMMISSION AD-HOC BUDGET COMMITTEE MEETINGS:

1. February 8, 2010
2. June 14, 2010

MPO CITIZENS ADVISORY COMMITTEE:

1. October 14, 2009
2. November 3, 2009
3. December 1, 2009
4. January 5, 2010
5. February 2, 2010
6. March 2, 2010
7. April 6, 2010
8. May 4, 2010
9. June 1, 2010
10. August 3, 2010
11. September 7, 2010

MPO INTELLIGENT TRANSPORTATION SYSTEMS COMMITTEE:

1. January 21, 2009
2. March 25, 2010

MPO TECHNICAL ADVISORY COMMITTEE:

1. October 19, 2009
2. November 16, 2009
3. December 9, 2009
4. January 25, 2010
5. February 15, 2010
6. March 15, 2010
7. April 19, 2010
8. May 17, 2010
9. June 9, 2010
10. August 16, 2010
11. September 20, 2010

MPO BICYCLE/PEDESTRIAN ADVISORY COMMITTEE:

1. October 14, 2009
2. November 11, 2009
3. December 9, 2009
4. January 13, 2010
5. February 10, 2010
6. March 10, 2010
7. April 14, 2010
8. May 12, 2010
9. June 9, 2010
10. July 14, 2010
11. August 11, 2010
12. September 8, 2010

JOINT CITIZENS ADVISORY COMMITTEE

1. November 3, 2009
2. March 2, 2010
3. June 1, 2010
4. August 31, 2010

HILLSBOROUGH RIVER TECHNICAL ADVISORY COUNCIL:

1. October 28, 2009
2. November 25, 2009
3. December 23, 2009
4. January 27, 2010
5. February 24, 2010
6. March 24, 2010
7. April 28, 2010
8. May 26, 2010
9. June 23, 2010
10. July 28, 2010
11. August 25, 2010
12. September 22

MPO TECHNICAL POLICY COMMITTEE:

1. October 27, 2009
2. November 24, 2009
3. December 22, 2009
4. January 26, 2010
5. February 23, 2010
6. March 23, 2010
7. April 27, 2010
8. July 27, 2010
9. August 24, 2010

MPO LIVABLE ROADWAYS COMMITTEE:

1. October 28, 2009
2. November 25, 2009
3. December 23, 2009
4. January 27, 2010
5. February 24, 2010
6. March 24, 2010
7. April 28, 2010
8. May 26, 2010
9. June 23, 2010
10. July 28, 2010
11. August 25, 2010
12. September 22

MPO TRANSPORTATION DISADVANTAGED COORDINATING BOARD:

1. October 22, 2009
2. December 10, 2010
3. February 25, 2010
4. April 22, 2010
5. June 24, 2010
6. August 26, 2010

WEST CENTRAL FLORIDA'S MPO CHAIRS COORDINATING COMMITTEE

1. November 13, 2009
2. March 12, 2010
3. June 11, 2010
4. September 10, 2010

HILLSBOROUGH RIVER BOARD

1. December 3, 2009
2. February 22, 2010
3. May 24, 2010
4. August 23, 2010

FY10 PUBLICATIONS

The following table lists publications by the Planning Commission, the Metropolitan Planning Organization and the Hillsborough River Board and its Technical Advisory Council. Beginning in FY07, an effort was made to limit both the number and amount of printed materials, focusing instead, on electronic publications, available on our website. As indicated below, published documents are listed along with the date of publication, and whether it was prepared electronically, in print or both.

DOCUMENTS, STAFF REPORTS AND STUDIES

TITLE	MONTH/YR	WEB	PRINT
2035 Long Range Transportation Plan (LRTP) Technical Memo: Reasonably Available and New and Additional Revenue Sources	10/09	Y	N
2035 LRTP Tech Memo: Needs Assessment Cost Estimates	10/09	Y	N
2035 LRTP Tech Memo: Comparisons of SAFETEALU Planning Factors and Plan Goals, Objectives and Policies	11/09	Y	N
2035 LRTP Tech Memo: Economic Evaluation of LRTP Plans	11/09	Y	N
2035 LRTP Tech Memo: Analysis of Greenhouse Gas Emissions Reduction of Implementing Plan	11/09	Y	N
Economic Evaluation of MPO's 2035 Long Range Transportation Plans	11/09	Y	N
Transit Oriented Development Constraints Assessment	12/09	Y	N
Transit Oriented Development Market Assessment & Development Potentials	12/09	Y	N
Lutz Community Plan Data	12/09	Y	Y
2035 LRTP Tech Memo: Transit Level of Service Evaluation -- 2035 Conditions	01/10	Y	N
Transit Oriented Development Station Area Case Studies: TOD Station Areas Adjacent to Interstate and Limited Access Highways	01/10	Y	N
Tri-County Access Plan	01/10	Y	N
The Year in Review: FY09	01/10	Y	Y
Northwest Hillsborough Area Community Plan Data	01/10	Y	Y
City of Tampa Redistricting Report	03/10	Y	Y
Community Transportation Coordinator Evaluation (7/1/08-06/30/09)	03/10	Y	Y
Eighth Annual Quality of Life Survey	04/10	Y	N
2035 LRTP Tech Memo: Needs Assessment [Rail] Segment Summary: Brandon to Downtown Tampa	04/10	Y	N
2035 LRTP Tech Memo: Needs Assessment [Rail] Segment Summary: Busch Blvd/ Linebaugh Ave Corridor East	04/10	Y	N
2035 LRTP Tech Memo: Needs Assessment [Rail] Segment Summary: Busch Blvd/ Linebaugh Ave Corridor West	04/10	Y	N

TITLE	MONTH/YR	WEB	PRINT
2035 LRTP Tech Memo: Needs Assessment [Rail] Segment Summary: Carrollwood Village to Tampa International Airport	04/10	Y	N
2035 LRTP Tech Memo: Needs Assessment [Rail] Segment Summary: Downtown Tampa to South Tampa	04/10	Y	N
2035 LRTP Tech Memo: Needs Assessment [Rail] Segment Summary: Downtown Tampa to Tampa International Airport	04/10	Y	N
2035 LRTP Tech Memo: Needs Assessment [Rail] Segment Summary: Downtown Tampa to USF	04/10	Y	N
2035 LRTP Tech Memo: Needs Assessment [Rail] Segment Summary: USF to Wesley Chapel	04/10	Y	N
2035 LRTP Tech Memo: Needs Assessment [Rail] Segment Summary: Westshore to Pinellas County	04/10	Y	N
Busch Boulevard West: Existing Conditions	05/10	Y	N
Transit Oriented Development & Land Use Assessment: Station Area Design	05/10	Y	N
MPO Public Participation Plan Measures of Effectiveness Report 2008-2009	05/10	Y	N
2035 LRTP Efficient Transportation Decision Making (EDTM)	05/10	Y	N
Hillsborough County Bicycle Suitability Map	06/10	Y	Y
MPO Unified Planning Work Program for 2010-2011	06/10	Y	Y
Transportation Disadvantaged Service Plan 2010 Update	06/10	Y	N
Bruce B. Downs Blvd Transit Assessment	06/10	Y	Y
Bruce B. Downs Blvd April 2010 Survey Summary	06/10	Y	Y
West Central Florida MPO Chairs Coordinating Committee Regional Long Range Transportation Plan	06/10	Y	Y
West Central Florida MPO Chairs Coordinating Committee Regional LRTP Summary Pamphlet	06/10	Y	Y
“ONE BAY Vision in Florida’s Super-Region” Application for HUD Sustainable Communities Regional Planning Grant Program	08/10	Y	Y
Keystone Odessa Community Plan Data (revised)	09/10	Y	Y
2035 Long Range Transportation Plan (LRTP), adopted 12/13/09, amended 8/3/10	08/10	Y	Y
2010 Population and Housing Unit Estimates	08/10	Y	N
2035 Long Range Transportation Plan Summary Pamphlet: “From Vision to Reality Starting Today”	09/10	Y	Y
Hillsborough County Comprehensive Plan Fact Sheet	09/10	N	Y
City of Tampa Comprehensive Plan Fact Sheet	09/10	N	Y
City of Temple Terrace Comprehensive Plan Fact Sheet	09/10	N	Y
City of Plant City Comprehensive Plan Fact Sheet	09/10	N	Y
Quarterly Permit Reporting	Quarterly	Y	N
River News	Quarterly	N	Y
Mobility Focus Newsletter	Quarterly	Y	Y

COMPREHENSIVE PLAN MONITOR, EVALUATE & UPDATE

Planned Percent of Work Program:	1.69	Planned Staff Equivalent:	0.70
Actual Percent of Work Program:	2.13	Actual Staff Equivalent:	0.97

Description:

State law establishes the Planning Commission as Hillsborough County’s Local Planning Agency. That responsibility includes developing and recommending a long-range, comprehensive plan for the County, along with needs and methods for plan implementation (Chapter 163, Part II, Florida Statutes; Chapter 97-351 Laws of Florida; as amended). Plan update work is conducted on a 7-10 year cycle in partnership with the County and includes preparing an Evaluation and Appraisal Report and amendments to update the plan. The most recent update was adopted in FY08. Local elected and appointed officials, citizens and development interests make regular use of this legal document as a decision making tool. Comprehensive planning is a continuous process, and staff are called on through-out the year for assistance in identifying plan requirements. During the FY10, staff worked on the following:

Results:

Communities Putting Prevention to Work

At the request of the Hillsborough County Health Department, Planning Commission staff became a partner in applying for a \$300,000 grant as part of the Centers for Disease Control and Prevention Communities Putting Prevention to Work program. If awarded, Planning Commission staff would have served as a member of the Communities Putting Prevention to Work coalition and implemented the following programs: Health Impact Assessments of the Comprehensive Plans and Incorporation of Health Impact Assessments into Community Plans. The grant application was unsuccessful.

Man Made Lake Study

Staff worked with the Planning and Growth Management Department and other county departments on a Man-Made Lake Study. The purpose of this study is to develop standards and criteria for qualified environmentally functioning lakes. Those standards were to be implemented in the Second Cycle of 2010.

Mobility Fee Study

Staff worked with the Metropolitan Planning Organization (MPO) and Hillsborough County Planning and Growth Management staff to develop a county- wide mobility fee to replace transportation impact fees. On June 8, 2010, a memo and position paper titled “Policy Consolidations regarding the Development of the Hillsborough County Mobility Fee” was presented to the Hillsborough County Planning and Growth Management Director for consideration.

Sustainability

Staff supported efforts to implement the Planning Commission Resolution regarding Energy Conservation, Sustainability, and Green Building adopted in September 2007. As part of this process, staff attended the Smart Sustainable Tampa Bay Conference to learn about House Bill 697 (HB697) and Green Development practices in the State. This new legislation amends Chapter 163 concerning growth management and requires local jurisdictions embrace sustainable development practices.

The Hillsborough County Sustainability Report was completed this year. The study’s authors analyzed the Future of Hillsborough Comprehensive Plan for Unincorporated Hillsborough and provided recommendations, detailed urban designs, and plans to make the plan more sustainable.

The agency collaborated with the Hillsborough County MPO and other regional partners to apply for a grant from the United States Department of Housing and Urban Development called Sustainable Communities Regional Planning Grant. This \$5 million grant proposal includes plans for station area planning, green house gas reduction, energy conservation and health policies throughout the Tampa Bay region. The Planning Commission anticipates using its portion of the funding

to address Green House Gas reduction, health care assessments, and energy conservation. The grant application was unsuccessful.

Scenic Corridors Map

In late FY10, staff began working on an update to the Scenic Corridors map as required by Policy 15-11.1 of the Hillsborough County Comprehensive Plan. Citizen and technical committees evaluated the current scenic corridor program. As a result of this update, staff will prepare a Comprehensive Plan amendment for the Second Cycle of 2011 summarizing map changes and recommending land development code changes to implement new landscape standards.

Evaluation and Appraisal Report

Staff began the Evaluation and Appraisal Report process for the comprehensive plan through an internal agency working group. The proposed report is to be transmitted to the Department of Community Affairs in April 2012 and is anticipated to be adopted by the BOCC in June 2012.

Plan Amendment Procedures Manual

Florida Statutes and Laws of Florida require that jurisdictions adopt a Plan Amendment Procedures Manual to guide the processing of map and text amendments to each of their local comprehensive plans. The current manual for Unincorporated Hillsborough County was last modified by the Board of County Commissioners in 2003. Periodically, changes in state law, administrative rules, or policies, require that manuals to undergo revisions, a process which was initiated by staff to clarify certain procedures pertaining to the processing of plan amendment requests.

In FY10, proposed changes to the Procedures Manual included 1) clarification of what constitutes an amendment, 2) altering applications after the submittal deadline, 3) continuances of plan amendments, and 4) plan amendment filing deadline.

On October 16, 2009, the Planning Commission sent a second notice to interested parties to make the community aware of the Planning Commission's proposal to establish one Plan Amendment application deadline starting in January 2011 for all four

jurisdictions. Staff presented these proposed revisions to the Plan Amendment Procedures Manual and an updated fee schedule to the Planning Commission on December 14th.

The Planning Commission took action on the Procedures Manual at their regular meeting in December 2009. The Planning Commission recommended the proposed changes be forwarded to the Board of County Commissioners. The Board of County Commissioners determined to maintain the twice a year amendment cycle. The Planning Commission concurred with the BOCC actions at their September 2010 meeting.

The revised procedures manual is expected to go to the three cities in early 2011.

Fees

A proposed revision of the Planning Commission's fees was completed by a consultant in the first quarter. On September 28, 2009, the Planning Commission held a workshop concerning updating the Planning Commission fees. At the conclusion of the staff's presentation, it was noted staff would seek input from the general public and stakeholders. Four meetings were held in November for public input.

On December 14, 2009, the Planning Commission discussed updating the fees and scheduled a workshop on January 11, 2010.

At the January 11 workshop, it was agreed there would be an additional workshop scheduled on January 25. Following discussion at the January 25 workshop, the item was scheduled for the Planning Commission's regular meeting on February 8, 2010.

The Planning Commission approved the resolution recommending each of the four governments adopt the Planning Commission recommended fees effective January 1, 2011 and the fees not be further modified or adjusted until another study can be conducted in late 2012.

The Executive Director and County Administrator will support this proposal to the BOCC in 2011.

COMPREHENSIVE PLAN AMENDMENTS

Planned Percent of Work Program:	3.90	Planned Staff Equivalent:	1.62
Actual Percent of Work Program:	6.22	Actual Staff Equivalent:	2.83

Description:

The Planning Commission is required by law to process proposed amendments to the adopted Comprehensive Plan (Chapter 97-351 Laws of Florida, as amended). Requests may be *Future Land Use Map (FLUM)* amendments or text amendments to any of 13 plan elements. A typical timeframe is six months for a small scale amendment (February, May, September and December cycles) and nine months for a regular amendment (February and September cycles). Amendments are processed in accordance with state rules (EAR-based amendments are being processed under HC1.01.00.). The following amendments were reviewed in FY10

Results:

CPA 10-19 Capital Improvements Element Text change. Annual Update FY10-2015 – Proposed text amendment to update the Schedule of Projects which is intended to implement the Capital Improvements Program of the Comprehensive Plan.

FIRST CYCLE OF PLAN AMENDMENTS FOR 2010:

CPA 09-11: Tower Dairy. Map Amendment -- Proposed designation to change 216.34 acres from Residential-6 (RES-6) to Suburban Mixed Use-6 (SMU-6) plan category The subject property is located in the Greater Palm River Community Plan area. Continued from the Second Cycle of Plan Amendments for 2009. (Related to CPA 10-01)

CPA 10-01: Livable Communities Element. Text Amendment -- Proposed Text amendment to the Livable Communities Element designating an area of the community as a Business Park in the text and concept map of the Greater Palm River Community Plan. (Related to CPA 09-11)

CPA 10-02: Map Amendment -- 10th Avenue SE and S. 50th Street – Proposed designation change of 4.66 acres from Residential-4 (RES-4) to Residen-

tial-9 (RES-9) plan category. The subject property is located in the SouthShore Areawide Systems Plan area and the Ruskin Community Plan area. It is also located in the Urban Service Area.

CPA 10-03: Map Amendment change -- 10th Avenue and South 49th Street – Proposed designation change of 3.27± acres from Residential-9 (R-9) and Office Commercial-20 (OC-20) to Suburban Mixed Use-6 (SMU-6) plan category. The subject property is located in the Greater Palm River Community Plan area.

CPA 10-04: Energy Industrial Park. Text Amendment -- Proposed amendment to establish a new Future Land Use Map category entitled Energy Industrial Park (EIP). (Related to CPA 10-05)

CPA 10-05: Map Amendment -- Proposed expansion of the Urban Service Area boundary to include an additional 3,081.71 acres; and to change the designation of the 3,081.71 acres from Agricultural Rural (AR-1/5) and Residential-1 (RES-1) to Energy Industrial Park (EIP). The subject property is located in the Rural Service Area. (Related to CPA 10-04)

CPA 10-06: Multi-Modal Center Specific Policy Plan. Text Amendment – Proposed policies intended to establish the framework and allow for the development of site specific multi-modal distribution and logistics facility in southwest Hillsborough County. *WITHDRAWN*

CPA 10-07: Map Amendment -- County Line Road and US Highway 41 - Proposed land use designation change approximately 300 acres from Agricultural Rural -1/5 (AR) to Light Industrial-Planned (LI-P) and approximately 93 acres from AR-1/5 to Natural Preservation (NP). The subject property is located in the Rural Area. *WITHDRAWN*

CPA 10-08: Map Amendment - Waters Avenue and Veterans Expressway – Proposed designation change of 15.37 acres from Light Industrial (LI) to Office Commercial-20 (OC-20) plan category. The subject property is located in the Town N Country Plan Area and within the Tampa Service Area and the Urban Service Area.

CPA 10-09: Greater Carrollwood-Northdale Communities Plan. Text Amendment - Proposed amendment to the Livable Communities Element to include the vision statement, goals and strategies for the Greater Carrollwood-Northdale Communities Plan.

CPA 10-10: Little Manatee South Community Plan. Text Amendment - Proposed Amendment to the Livable Communities Element to include the vision statement, goals and strategies of the Little Manatee South Community Plan.

CPA 10-11: Seffner-Mango Community Plan. Text Amendment - Proposed amendment to the Livable Communities Element to include the vision statement, goals and strategies of the Seffner-Mango Community Plan to the Livable Communities Element. (Continued to Second Cycle)

CPA 10-12: Brandon Community Plan. Text Amendment - Proposed amendment to the Livable Communities Element to include the vision statement, goals and strategies of the Brandon Community Plan. (Continued to Second Cycle)

CPA 10-13: Greater Sun City Center Area Community Plan - Proposed amendment to the Livable Communities Element to include the vision statement, goals and strategies for the Greater Sun City Center Area Community Plan.

CPA 10-14: Interstate-4 Green Tech Corridor. Text Amendment - Proposed amendment to establish a land use overlay entitled “Economic Development Overlay” enabling development of selected areas in the I-4 corridor for target industries. (Related to CPA 10-15) (Continued to Second Cycle)

CPA 10-15: I-4 Green Tech Corridor. Map Amendment - Proposed amendment to establish an “Economic Development Overlay” in the Interstate-4 Green Tech Corridor. (Related to CPA 10-14) (Continued to Second Cycle)

CPA 10-16: Transit Oriented Development. Text Amendment - Proposed text Amendment to modify and add policies related to Transit Oriented Development.

CPA 10-17: Minimum Densities. Text Amendment - Clarification of Policy on Minimum Densities clarify Policies 1.2 & 1.3 of the Future Land Use Element, which relate to the requirement for minimum densities within the Urban Service Area.

CPA 10-18: Elimination of Policy 9.5. Text Amendment - Elimination of Future Land Use Element Policy 9.5, which permits variances to minimum lot size in the case where the subject property was impacted by a government action.

SECOND CYCLE OF PLAN AMENDMENTS FOR 2010:

CPA 10-21: Map Amendment - Proposed land use designation change of 133.2 acres from Residential-9 (RES-9) to Community Mixed Use-12 (CMU-12) and Urban Mixed Use-20 (UMU-20) plan categories (38.3 acres to CMU-12 and 94.9 acres to UMU-20). The property is located in the Palm River Planning Area and is within the boundary of the Greater Palm River Community Plan.

CPA 10-22: Environmental Lands Acquisition and Protection Program (ELAPP) Update. Map Amendment - An update of the Future Land Use Map to reflect land acquisitions under (ELAPP) Program for conservation purposes. (Continued to First Cycle 2011)

CPA 10-23: Public School Facilities Element. Text Amendment - Student Generation Rate Review – Proposed text amendment to Public School Facilities Element, (PSFE) Policy 2.4.7 regarding the review of Student Generation Rates.

CPA 10-24: Tampa Executive Airport. Text Amendment – Proposed text amendment to Future Land Use Element: Policy 38.2 regarding planning around Tampa Executive Airport.

CONTINUED BY THE BOARD OF COUNTY COMMISSIONERS TO SECOND CYCLE 2010

CPA 10-11: Seffner-Mango Community Plan. Text Amendment - Proposed amendment to the Livable Communities Element to include the vision statement, goals and strategies of the Seffner-Mango Community Plan to the Livable Communities Element. (Continued From First Cycle) *WITHDRAWN*

CPA 10-12: Brandon Community Plan. Text Amendment - Proposed amendment to the Livable Communities Element to include the vision statement, goals and strategies of the Brandon Community Plan. (Continued From First Cycle)

CPA 10-14: Interstate-4 Green Tech Corridor. Text Amendment - Proposed amendment to establish a land use overlay entitled “Economic Development Overlay” enabling development of selected areas in the I-4 corridor for target industries. (Related to CPA 10-15) (Continued From First Cycle) Denied by the Board of County Commissioners.

CPA 10-15: Interstate-4 Green Tech Corridor. Map Amendment - Proposed amendment to establish an “Economic Development Overlay” in the Interstate-4 Green Tech Corridor. (Related to CPA 10-14) (Continued From First Cycle) Denied by the Board of County Commissioners.

FIRST CYCLE OF PLAN AMENDMENTS FOR 2011:

CPA 10-22: Environmental Lands Acquisition and Protection Program (ELAPP) Update. Map Amendment - An update of the Future Land Use Map to reflect land acquisitions under (ELAPP) Program for conservation purposes. (Continued to First Cycle 2010)

CPA 11-01: Rhodine Road. Map Amendment - An amendment in the Vicinity of Balm Riverview Road - land use designation change of 16.2 acres from Residential-4 (RES-4) to the Suburban Mixed Use-6 (SMU-6) plan category

CPA 11-02: Map Amendment. An amendment on Bearss Avenue and Livingston Avenue with a land use designation change of 5.13 acres from Residential-6 (RES-6) to the Residential-20 (RES-20) plan category

CPA 11-03: Northwest Area Community Plan. Text Amendment - To update the Livable Communities Element’s vision statement and strategies of the Northwest Area Community Plan.

COMPREHENSIVE PLAN CONSISTENCY REVIEW

Planned Percent of Work Program: 3.90	Planned Staff Equivalent: 1.62
Actual Percent of Work Program: 3.99	Actual Staff Equivalent: 1.81

Description:

Plan consistency reviews are an important part of comprehensive plan implementation. State laws require that many different activities be reviewed by the Planning Commission for their relationship to, and consistency with, the adopted comprehensive plan. Reviews fall into several categories as shown below, Most are proposed amendments to land development regulations or other land development actions.

Results:

Annexations

The following items were reviewed by Planning Commission staff for identification of any issues with consistency with the Unincorporated Hillsborough County Comprehensive Plan.

- **Plant City Annexation** - A petition for voluntary annexation of a 47.35 acre parcel located southwest of Midway Road and Charlie Taylor Road.
- **Plant City Annexation** - A petition for voluntary annexation of a 0.317 acre parcel located at 2405 Karen Drive.
- **Temple Terrace Annexation** - A petition for voluntary annexation of 2.05 acres of property on Temple Terrace Highway from unincorporated Hillsborough County to the City of Temple Terrace.
- **Plant City Annexation** - A petition for voluntary Annexation Proposal into Plant City # ANX-2010-03 Dated July 12, 2010.

Developments of Regional Impacts (DRI)

Three DRIs were reviewed for modifications to the original DRI filing.

Historic Landmark Review

Landmark Designation for the Shaw Family Log Cabin (Learning Gate Community School) – The Planning Commission found the landmark designation consistent with the Comprehensive Plan in

October 2009; the BOCC approved the Landmark Designation in late 2009.

Land Development Code (LDC) Regulations

Seventeen LDC amendments were proposed as Round 2 of the 2009 Code Amendments. All were found consistent by the Planning Commission in October.

1. **LDC 09-0781** - Encourage and support open space preservation for conservation subdivisions.
2. **LDC 08-0396** - Add language to general access standards to establish thresholds to the number of driveways required to serve project traffic.
3. **LDC 08-1037** - Replace Platted Subdivision With No Improvements.
4. **LDC 09-0796** - Include mulch in the LDC definition of clean fill and enable its use as a fill material.
5. **LDC 09-0319** - Revise the definition of recreational uses; modify where uses are permitted.
6. **LDC 09-0785** - Define the need for certain accessory structures (Chickee Huts) to have acceptable setback and separation requirements.
7. **LDC 09-0788** - Codify Policy 14.4 and 14.5 of the Comprehensive Plan.
8. **LDC 09-0789** - Codify Policy 1.9 of the Comprehensive Plan.
9. **LDC 09-0790** - Codify Policy 20-5.5 of the Comprehensive Plan.
10. **LDC 09-0791** - Clarify the reapplication process for applications that are denied by the Land Use Hearing Officer.
11. **LDC 09-0792** - Implement recently adopted changes to the Comprehensive Plan permitting waivers to the on-site commercial development requirements for proposed planned villages.
12. **LDC 09-0793** - Consolidate car wash listings and identify such as conditional and permitted uses in applicable zoning districts.

13. **LDC 09-0794** - Implement recently adopted changes to the Comprehensive Plan regulating commercial apartments on the basis of floor area.
14. **LDC 09-0795** - Revise the use matrix to permit motor vehicle repair, excluding body work and painting, to reduce the need of NCU reviews.
15. **LDC 09-0849** - Allow lots to be considered conforming if the lot was made conforming by the adoption of Minimum Lot Sizes by Available Utilities regulations.
16. **LDC 09-0850** - Clarify the application of Crime Prevention through Environmental Design (CPTED) regulations.
17. **LDC 09-1038** - Address scrivener's errors by renumbering duplicative section numbers.

Eleven LDC amendments were proposed as part of Round 1 of the 2010 Code Amendments. All were found consistent by the Planning Commission in May.

1. **LDC 10-0170** - Codify notice procedures for land use applications remanded by Board of County Commissioners back to Hearing Officer
2. **LDC 10-0171** - Define "vending machine" and expressly permit such machines as accessory uses in commercial and office zoning districts
3. **LDC 10-0172** - Permit colleges and universities in the commercial zoning districts in the same manner as vocational and business schools.
4. **LDC 10-0173** - Define "perimeter lots" for purposes of the Keystone-Odesa Rural Development Standards and the Lutz Rural Area Development Standards.
5. **LDC 10-0174** - Regulate the installation of propane tanks and electrical generators.
6. **LDC 10-0175** - Codify a Zoning Administrator determination that open storage and the use of storage containers in agricultural zoning districts
7. **LDC 10-0176** - Revise the Land Development Code definition of "Manufacturing, Heavy" to conform with the definition of "Industrial, Heavy."
8. **LDC 10-0177** - Modify screening requirements for farm worker housing.
9. **LDC 10-0178** - Define "cessation of use" for purposes of regulating nonconforming uses

10. **LDC 10-0377** - Define "Functional Recreation / Civic Space" and "Community Open Space."
11. **LDC 10-0525** - Reinstate the Platted No Improvement Subdivision review process in the Urban Service Area

Thirteen amendments were proposed as part of Round 2 of the 2010 Code Amendments. A consistency finding will be made by the Planning Commission at their October 11, 2010 meeting.

1. **LDC 10-0721** - Clarifies the review process for Wind Energy Conversion Systems (WECS) within a PD zoning district.
2. **LDC 10-0723** - Revises the Agricultural Stand Regulations.
3. **LDC 10-0725** - Codify a zoning interpretation regarding accreditation requirements found in the definition of "college" in the LDC.
4. **LDC 10-0742** - Adjust the required setbacks and height restrictions for solar panels.
5. **LDC 10-0743** - Clarify existing regulations regarding structure height and address the placement and height of flagpoles.
6. **LDC 10-0744** - Clarification of established regulatory practice regarding the temporary sale of alcoholic beverages.
7. **LDC 10-0745** - Streamline the permitting requirements for agricultural reservoirs.
8. **LDC 10-0754** - Add an entry for "blood/plasma banks and donation centers" to the Table of Allowable Uses in Zoning Districts.
9. **LDC 10-0755** - Update the Table of Allowable Uses in Zoning Districts to reference charter schools.
10. **LDC 10-0757** - Codify zoning interpretation which determined that bee-keeping is a general farming activity.
11. **LDC 10-0759** - Increases number of consecutive days and frequency within a 12-month period a Banner/Temporary Sign may be authorized.
12. **LDC 10-0760** - Codify zoning interpretation by defining "banquet and reception hall."
13. **LDC 10-0770** - Clarify the intent of existing provisions under which uses that are nonconforming to current regulations, but were previously authorized and permitted as a Conditional Use, Limited Use, Specified Use or Special Use, are deemed conforming.

Rezoning, Special Uses and Major Modifications

Consistency findings were made to the Zoning Hearing Master and to the BOCC on rezoning and major modification reviews as follows: A total of 106 findings were made to the Zoning Hearing Master and a total of 98 findings were made to the BOCC.

Tampa Port Authority

The following Permit applications were reviewed to ensure consistency with the comprehensive plan.

- Tampa Port Authority Permit Application #10-003

- Tampa Port Authority Permit Application #10-008

Right-of-Way Vacating Review

There were fourteen vacations reviewed for consistency with the Comprehensive Plan this year.

School District Educational Facilities Plan Comprehensive Plan Consistency Review

Hillsborough County School District's School Five Year Facilities Plan Years 2009/2010-2013/2014

– A Consistency finding was made by the Planning Commission in October 2009; the School Board approved the Five Year Facilities Plan in October 2009.

HC 1.05.00

COMPREHENSIVE PLAN INFORMATION

Planned Percent of Work Program:	3.25	Planned Staff Equivalent:	1.35
Actual Percent of Work Program:	1.97	Actual Staff Equivalent:	0.90

Description:

Provide information, maps and data regarding the County's comprehensive plan to the County, reviewing agencies and the general public (e.g., developers, attorneys, engineers, architects), consistent with Chapter 97-351 Laws of Florida, as amended and Chapter 163.3174 F. S. Work is measured by the number of responses to information requests. An estimated 7,000 clients will be served in FY10.

**Due to changes in the website, analytics for the months denoted with an * were not fully captured.*

Results:

MONTH	CLIENT COUNTS	WEBSITE VISITS	TOTAL
OCTOBER	384	1120	1504
NOVEMBER	362	966	1328
DECEMBER	350	1007	1357
JANUARY	368	1257	1625
FEBRUARY	363	1334	1697
MARCH	332	105	437
APRIL	274	4*	278
MAY	268	43*	311
JUNE	229	15*	244
JULY	228	0*	228
AUGUST	165	0*	165
SEPTEMBER	117	559*	676
TOTAL	3440	6410*	9850

COMMUNITY PLANNING

Planned Percent of Work Program: 4.55	Planned Staff Equivalent: 1.89
Actual Percent of Work Program: 5.09	Actual Staff Equivalent: 2.31

Description:

Planning Commission staff, in conjunction with the County, coordinates with and supports Hillsborough County’s community/neighborhood planning efforts. This activity is mandated by Chapter 97-351 Laws of Florida, as amended. Activities expand on and further the intent of the Future Land Use Element of the County’s comprehensive plan by identifying opportunities to improve and maintain community identity; encouraging compact growth; providing adequate transportation systems; and enhancing redevelopment and economic development activity.

In FY10, work focused on finishing community plans for the communities of Carrollwood, and Southside and revising the Keystone-Odessa, Lutz and Northwest Community Plans.

Results:

In early FY10, the Planning Commission processed five community plans through the Comprehensive Plan amendment process. These community plans include Brandon, Greater Carrollwood-Northdale, Little Manatee South, Seffner-Mango and Sun City Center.

The Planning Commission also began the update of three community plans. The Board of County Commissioners directed that adopted community plans be updated on a 10 year cycle. The **Keystone-Odessa, Lutz and Northwest Community Plans** were adopted in 2001. As such, the process of updating the community plans began late 2009 in preparation for plan amendments to be adopted in 2011.

Keystone-Odessa Community Plan

This year, the Keystone-Odessa Community Plan has passed through a number of phases. A staff report analyzing existing Community Plan Area data was prepared and distributed at the *kick-off open house*. Subsequent meetings focused on suggestions and comments received at the open house. Numerous presentations were made from outside agencies to the community plan participants. At the conclusion of FY10, this plan update had progressed to the consensus building phase and beginning a background document.

Providing Assistance to Planning and Growth Management

Planning Commission staff attended several community planning meetings as support for community plans managed by Hillsborough County’s Planning and Growth Management Department. In particular, staff attended meetings on the development of the Greater Brandon and Seffner-Mango community plans. In addition, staff attended various community plan meetings which addressed implementation of already adopted community plan such as overlay districts and other policy related issues.

COMPREHENSIVE PLAN MONITOR, EVALUATE & UPDATE

Planned Percent of Work Program:	1.89	Planned Staff Equivalent:	0.78
Actual Percent of Work Program:	1.02	Actual Staff Equivalent:	0.46

Description:

State law establishes the Planning Commission as Plant City’s Local Planning Agency. That responsibility includes developing and recommending a long-range, comprehensive plan for the City, along with needs and methods for plan implementation (Chapter 163, Part II, Florida Statutes; Chapter 97-351 Laws of Florida; as amended). Plan update work is conducted on a 7-10 year cycle in partnership with the City and includes preparing an Evaluation and Appraisal Report and amendments to update the plan. The most recent update was adopted in FY09. Comprehensive planning is a continuous process, and staff are called on throughout the year for assistance in identifying plan requirements. A brief description of the activity that occurred this year is as follows:

Results:

Right-of-Way Preservation Map

As part of the implementation of this Plan, the Planning Commission and the Metropolitan Planning Organization (MPO) continue to assist the City in developing a Right-of-Way Preservation Map. This preservation map will be used to preserve corridors for transportation use and support development patterns as defined in the Future Land Use Element.

This draft map and supporting report was completed and presented to the Planning Board (June 10th) and the Planning Commission (June 14th). Final adoption of the Right-of-Way Preservation Map will be scheduled later in the spring/summer of 2011.

Interlocal Agreement

Staff is assisting and coordinating efforts to execute an interlocal agreement between the Hillsborough County Aviation Authority and the City of Plant City. This interlocal agreement is needed to ensure the protection of the surrounding airspace and functionality of Plant City Airport. This effort will

implement Policies 1.L.3 and 1.L.4 in the Transportation Element of the Comprehensive Plan for the City of Plant City.

Quarterly Future Land Use Map Update

Each quarter the Planning Commission updates the Future Land Use maps and background data for Plant City. Changes were made to represent any recently adopted plan amendments and newly annexed areas. The Future Land Use maps and related data are typically used in planning presentations, reports, analysis and the decision making process. The resulting map is posted to the agency’s website for use by the public and other various governmental entities.

Plan Amendment Procedures Manual

Florida Statutes and Laws of Florida require jurisdictions adopt a Plan Amendment Procedures Manual to guide the processing of map and text amendments for their local comprehensive plans. Periodically, changes in state law, administrative rules or policies require manuals undergo revisions. Staff initiated this update to clarify the processing of amendment requests in the City Plant City.

Generally, issues identified to be addressed in the revised Procedures Manual can be categorized into three major areas pertaining to: 1) Clarification of what constitutes an amendment; 2) Altering applications after the submittal deadline; 3) Continuances of plan amendments.

Non-substantive changes were also considered to improve readability and the public understanding. Staff presented these proposed revisions to the Plan Amendment Procedures Manual to the Planning Commission on September 13, 2010.

The Plant City City Commission is expected to take action early in 2011.

Fees

A proposed revision of the Planning Commission's fees was completed by a consultant in the first quarter. On September 28, 2009, the Planning Commission held a workshop concerning updating the Planning Commission fees. At the conclusion of the staff's presentation, it was noted staff would seek input from the general public and stakeholders. Four meetings were held in November for public input.

On December 14, 2009, the Planning Commission discussed updating the fees and scheduled a workshop on January 11, 2010.

At the January 11 workshop, it was agreed there would be an additional workshop scheduled on January 25. Following discussion at the January 25 workshop, the item was scheduled for the Planning Commission's regular meeting on February 8, 2010.

The Planning Commission approved the resolution recommending each of the four governments adopt the Planning Commission recommended fees effective January 1, 2011 and the fees not be further modified or adjusted until another study can be conducted in late 2012.

The Executive Director and County Administrator will support this proposal to the BOCC in 2011.

PC 1.02.00

COMPREHENSIVE PLAN AMENDMENTS

Planned Percent of Work Program:	2.07	Planned Staff Equivalent:	0.87
Actual Percent of Work Program:	2.84	Actual Staff Equivalent:	1.29

Description:

Plan amendment processing involves the review, study and recommendation to the Planning Commission, the Plant City Planning Board and Plant City City Commission on petitions to amend the Comprehensive Plan. Requests may be text amendments to any of the plan elements or amendments to the *Future Land Use Map*. A typical time frame is six months for a small scale amendment and nine to twelve months for a regular amendment.

Activity includes coordinating with departments; counseling on amendment requests; preparing legal notices/advertisements for public hearings; making proposed amendments accessible to the public in the library and on the Internet; and meeting with citizens to answer questions.

Activity also includes preparing, printing and distributing (e.g., Internet, library) up-to-date plan amendment supplements along with activities related to the adopted Plant City Plan Amendment Procedures Manual. Amendments are processed in accord with state rules.

Results:

Small Scale Amendments 2009: Two small scale map amendment were submitted for review and action in 2009.

PC/CPA 2009-M20(SS): A privately initiated map amendment requesting a change from Residential-6 to Industrial (approx. 4.5 acres) in the vicinity of Griffin Boulevard and Turkey Creek Road.

PC/CPA 2009-M21(SS): A privately initiated map amendment requesting a change from Residential-4 to Residential-6 (approx. 4.5 acres) and Natural Preservation (approx. .5 acres). The map amendment site is located east of Alexander Street and south of Garden Street.

The Plant City Planning Board recommended their approval on September 10, 2009. The Planning Commission found both amendments consistent and recommended their approval on October 12, 2009. On October 26, 2009, the Plant City City

Commission adopted CPA 2009-M21(SS), which became effective on November 24, 2009. PC/CPA 2009-M20 (SS) was continued to First Cycle 2010.

First Cycle 2010: Five map and text amendments were submitted for consideration by the deadline of November 9, 2009. An additional two map amendments were continued from a previous cycle. A brief description of the amendments is as follows:

PC/CPA 09A-M18: A privately initiated map amendment (47.7 acres) associated with the Walden Woods Business Center proposes to reclassify certain properties from Residential-12 to Industrial. (Continued from Last Cycle.)

PC/CPA 09-M20(SS): [See Previous Description]

PC/CPA 09-22 & 23: City initiated text and map amendments proposing to establish a land use overlay entitled “I-4 Green Tech Corridor Overlay”

PC/CPA 09-24: Removes references to concurrency requirements/impact fees for transportation facilities within the City of Plant City. In lieu of this, recognizes the recently adopted transportation mobility plan and fees by Plant City.

PC/CPA 09-25: A privately initiated map amendment for an annexed (47.4 acre) parcel located at the southwest corner of Midway and Charlie Taylor Roads. The applicant has requested to change the future land use designation of this parcel from Hillsborough County Residential-1 to Plant City Mixed Use: Residential/Commercial.

PC/CPA 09-26: A privately initiated text amendment to allow for the consideration of a higher mix of non-residential (i.e. commercial/office) uses that have a Mixed Use: Residential/Commercial Future Land Use designation and are within ¼ of a mile from the intersection of Midway and Charlie Taylor Roads.

These amendments were recommended for approval by the Plant City Planning Board on April 22. Subsequently, the Planning Commission found these amendments consistent with the Comprehensive Plan on May 10.

The City Commission directed staff to transmit these amendments to DCA for review on June 14, 2010. On August 20, DCA issued eight objections of Plant City’s First Cycle 2010 plan amendments. Currently, staff is responding to these objections and a adoption hearing has been scheduled with the City Commission on October 11.

May 2010 Cycle: Four amendments (2 map and 2 text) were submitted for consideration by the deadline of May 10, 2010. The Plant City Planning Board will review these amendments on October 28. The Planning Commission Public Hearing is scheduled for November 8, 2010. The City Commission transmittal hearing has been scheduled for December 13.

Brief descriptions of these amendments are as follows:

PC/CPA 10-01: A privately initiated map amendment requesting a change from Industrial (approx. 7.1 acres) to Commercial in the vicinity of Alabama & Hitchcock Streets.

PC/CPA 10-02 (Student Generation Rates): A publicly initiated text amendment to modify Policy 2.D.6 of the Public Schools Facilities Element (PSFE) to adjust the timeframe for updating Student Generation Rates.

PC/CPA 10-03: A privately initiated text amendment to modify Policy 7.F.15 of the Future Land Use Element to remove language that limits the overall development potential associated with PC/CPA 2007A-M4 and replaces it with language that requires compliance with Plant City’s recently adopted Mobility Fee Ordinance (Ord. #6-2010).

PC/CPA 10-04: A privately initiated map amendment requesting a change from Residential-4 (approx. 27.9 acres) to Commercial and Natural Preservation. Located south of Monroe Street, north of Interstate-4 and west of Franklin Street.

November 2010 Cycle: The submitted deadline for November 2010 Cycle is November 8, 2010. One amendment has already been continued to this cycle and a brief description is as follows:

PC/CPA 09B-M19: A privately initiated map amendment requesting a change from a Residential-6 to a designation of Mixed Use-Residential/Commercial and Natural Preservation for approximately 398 acres in the vicinity of Sam Allen and Park Roads. (Continuence requested by the applicant to November 2010 Cycle)

Improvements Element, which will be based on the municipality's FY11 Capital Improvements Program (CIP). This annual text amendment is projected to be reviewed and acted upon by the Plant City Planning Board (Oct. 14th), the Planning Commission (Oct. 11th) and the Plant City City Commission on Oct. 25th.

Out of Cycle Amendments 2010: Staff continues to work on the update to the Plant City Capital

PC 1.03.00			
COMPREHENSIVE PLAN CONSISTENCY REVIEW			
Planned Percent of Work Program:	0.05	Planned Staff Equivalent:	0.02
Actual Percent of Work Program:	0.19	Actual Staff Equivalent:	0.09

Description:

Plan consistency review is an important part of comprehensive plan implementation. State law requires that many different activities be reviewed by the Planning Commission for their relationship to, and consistency with, the adopted comprehensive plan. Reviews fall into several categories as shown to the right. Most are proposed amendments to land development regulations or other land development actions. A typical work product is a plan consistency review report.

	Q1	Q2	Q3	Q4	TOTAL
Rezoning	0	0	1	0	1
Special Use	0	0	0	0	0
Subdivision Plats	0	0	2	1	3
Land Dev Reg.	1	0	1	0	2
Annexations	1	1	0	1	3
Right of Way Vacancies	0	0	1	3	4
Other Govt Plans	1	0	0	0	1
TOTAL	3	1	5	5	14

Results:

In addition to the items enumerated to the left, the following items were also evaluated this year.

- 2035 Long Range Transportation Plan: Staff reviewed and supplied comments, the plan was subsequently adopted by the Hillsborough County Metropolitan Planning Organization on December 9, 2009.
- Plant City Community Redevelopment Plan: Revised boundaries of the Community Redevelopment Plan originally established in 1981. The plan was subsequently adopted by the Plant City City Commission on October 26, 2010.

PC 1.05.00**COMPREHENSIVE PLAN INFORMATION**

Planned Percent of Work Program: 0.16	Planned Staff Equivalent: 0.07
Actual Percent of Work Program: 0.29	Actual Staff Equivalent: 0.13

Description:

Provide information, maps and data regarding the Comprehensive Plan for the City of Plant City, to reviewing agencies and the general public (e.g., developers, attorneys, engineers, architects, Plant City staff), consistent with Chapter 97-351 Laws of Florida, as amended and Chapter 163.3174 F. S. Work is measured by the number of responses to information requests.

Written land use verifications and copies of the comprehensive plan or maps, data, information and reports related to the plan, are provided to the public on request. Fees are typically associated with this activity based on the approved fee schedule. Additionally, information is provided regarding the number of visits to the Plant City portion of the Planning Commission's website.

**Due to changes in the website, analytics for the months denoted with an * were not fully captured.*

Results:

MONTH	CLIENT COUNTS	WEBSITE VISITS	TOTAL
October	67	152	219
November	42	101	143
December	42	95	137
January	103	128	231
February	69	223	292
March	78	11	89
April	118	0*	118
May	68	0*	68
June	97	7*	104
July	87	0*	87
August	80	0*	80
September	83	48*	131
TOTAL	934	765	1699

PC 1.09.00**COMMUNITY PLANNING**

Planned Percent of Work Program: 0.13	Planned Staff Equivalent: 0.05
Actual Percent of Work Program: 0.19	Actual Staff Equivalent: 0.09

Description:

Planning Commission staff, as requested by the City Commission of Plant City, will coordinate with and support Plant City's community/neighborhood planning efforts. These activities expand on and further the intent of the *Future Land Use Element* of the Comprehensive Plan for the City of Plant City.

Included in this activity is coordination with other agencies and individuals regarding community planning efforts, along with follow-up efforts from previous community/neighborhood studies.

Results:

As requested by Plant City, staff supported the municipality's community/neighborhood planning efforts. These activities expanded on and further the intent of Plant City's "Vision" or "Strategic Guide" and the Comprehensive Plan for the City of Plant City.

Staff continued to assist the City with the development of land development regulations to support the proposed Interstate-4 Green Tech Corridor Overlay. The purpose of these LDRs is to promote and create the opportunity for high quality, sustainable employment opportunities by increasing the supply of land available for light industrial, research and office development in the City of Plant City.

COMPREHENSIVE PLAN MONITOR, EVALUATE & UPDATE

Planned Percent of Work Program: 3.25	Planned Staff Equivalent: 1.35
Actual Percent of Work Program: 1.79	Actual Staff Equivalent: 0.81

Description:

State law establishes the Planning Commission as the City of Tampa’s Local Planning Agency. That responsibility includes developing and recommending a long-range, comprehensive plan for the City, along with needs and methods for plan implementation (Chapter 163, Part II, Florida Statutes; Chapter 97-351 Laws of Florida; as amended). Plan update work is conducted on a 7-10 year cycle in partnership with the City and includes preparing an Evaluation and Appraisal Report and amendments to update the plan. The most recent update was adopted in FY09.

Results:

The Tampa section of the Cities group, along with Plant City and Temple Terrace have initiated meetings for the purpose of discussing and outlining a timeline for the upcoming Evaluation and Appraisal Process, which is projected to be completed in 2013.

Transit Oriented Development Joint Land Use Working Group

This is a grass roots endeavor between the Planning Commission, Metropolitan Planning Organization and HART. This collaborative effort is for the purpose of identifying stakeholders, sharing information and increasing awareness via workshops and meetings about the benefits of Transit-Oriented Development. The ultimate goal is to augment the existing language in the comprehensive plan making the City of Tampa more “transit-ready”.

Quarterly Future Land Use Map Update

Each quarter the Planning Commission’s mission critical Future Land Use maps and background data are updated. Changes were made to all jurisdictions representing any recently adopted plan amendments and newly annexed areas. The Future Land Use maps and data are the agency standards and typically used in planning presentations, reports,

analysis and the decision making process. The resulting maps and data are posted to the agency’s website for use by the public and other various governmental entities.

Plan Amendment Procedures Manual

Florida Statutes and Laws of Florida require jurisdictions adopt a Plan Amendment Procedures Manual to guide the processing of map and text amendments for their local comprehensive plans. The current manual for the City of Tampa was revised by the City Council on October 16, 2007. Periodically, changes in state law, administrative rules or policies require manuals undergo revisions. Staff initiated this update to clarify the processing of amendment requests in the City of Tampa.

Generally, issues identified for a proposed revised Procedures Manual can be categorized into three major areas pertaining to: 1) Clarification of what constitutes an amendment; 2) Altering applications after the submittal deadline; 3) Continuances of plan amendments.

Non-substantive changes were also considered to improve readability and the public understanding. Staff presented these proposed revisions to the Tampa Plan Amendment Procedures Manual to the Planning Commission on December 14th.

The revised procedures manual is expected to go to the three cities in early 2011.

Fees

A proposed revision of the Planning Commission’s fees was completed by a consultant in the first quarter. On September 28, 2009, the Planning Commission held a workshop concerning updating the Planning Commission fees. At the

conclusion of the staff's presentation, it was noted the staff would seek input from the general public and stakeholders. Four meetings were scheduled in November for public input.

On December 14, 2009, the Planning Commission discussed updating the fees and scheduled a workshop on January 11, 2010 for further discussion.

At the January 11 workshop, it was agreed there would be an additional workshop scheduled on January 25. Following discussion at the January 25 workshop, there was agreement the item would be scheduled for the Planning Commission's regular meeting on February 8, 2010.

The Planning Commission approved the resolution recommending each of the four governments adopt

the Planning Commission recommended fees effective January 1, 2011 and that the fees not be further modified or adjusted until another study can be conducted in late 2012 with the recommendations presented to the Planning Commission for their consideration.

The Executive Director and County Administrator will support this proposal to the BOCC in 2011.

TA 1.02.00			
COMPREHENSIVE PLAN AMENDMENTS			
Planned Percent of Work Program:	3.38	Planned Staff Equivalent:	1.41
Actual Percent of Work Program:	5.47	Actual Staff Equivalent:	2.49

Description:

Plan amendment processing involves the review, study and recommendation to the Planning Commission and Tampa City Council on petitions to amend the Tampa Comprehensive Plan. Requests may be text amendments to any of 17 plan elements or a map amendment to the *Future Land Use Map (FLUM)*. A typical timeframe is six months for a small scale amendment (March, May, August and November cycles) and nine months for a regular amendment (March and August cycles).

Activity includes coordinating with departments; counseling on amendment requests; preparing legal notices/advertisements for public hearings; making proposed amendments accessible to the public in the library and on the Internet; and meeting with citizens to answer questions.

Results:

Several plan amendment cycles were active in FY10. The amendments are as follows:

AUGUST 2009 PLAN AMENDMENT CYCLE

CPA09-05: Rocky Point. Map Amendment – A privately initiated request for a 4.6 acre site to be changed from Medium Density Residential-35 (R-35) to Community Mixed Use-35 (CMU-35) located in the Westshore Planning District.

CPA09-06: Transit Oriented Development. Text Amendment - The Hillsborough County City-County Planning Commission is initiating this text amendments to the City of Tampa's Comprehensive Plan relating to Transit Oriented Development (TOD). The proposed text amendment will add text in the Tampa Comprehensive Plan to include the vision statement, goals and strategies for Transit Oriented Development (TOD) in Tampa.

CPA09-07: Greater Seminole Heights Vision Plan. Text Amendment - This text amendment is initiated by the City of Tampa. The purpose of the amendment is to incorporate goals, objectives and policies reflecting the guiding principles of *The Greater Seminole Heights Vision Plan* into the Tampa Comprehensive Plan.

CPA09-08: Greater Seminole Heights. Map Amendment - The City of Tampa requests changes to the Future Land Use Map needed to implement *The Greater Seminole Heights Vision Plan*. This map amendment is a companion to text amendment (CPA 09-07) incorporating goals, objectives and policies into the Tampa Comprehensive Plan. The amendment covers approximately 213 acres within the Seminole Heights area.

CPA09-09: Courtney Campbell Causeway Scenic Corridor. Text Amendment - This amendment is initiated by the City of Tampa. The purpose of the text amendment is to incorporate goals, objectives and policies relating to the Courtney Campbell Scenic Corridor into the Tampa Comprehensive Plan.

CPA09-10: Central Park. Map Amendment - This is a City of Tampa initiated plan amendment involving 41.81 acres of selected public and private land in the Central Park Community Redevelopment Area (CRA). The request involves a change in the City of Tampa's Comprehensive Plan Map from Central Business District-CBD, Regional-Mixed Use-100 (RMU-100), Community-Mixed Use-35 (CMU-35) and High Density Residential-83 (R-83) to Urban-Mixed Use-60 (UMU-60) and Recreational/Open Space (R/OS).

CPA09-11: MacDill South 48. Map Amendment - This is a City of Tampa initiated amendment for 47.17 acres of public land from Low Density Suburban Neighborhood (R-6) and (R-20) to Recreational/Open Space (R-OS). As required by the Florida Communities Trust's Parks grant program, a change to the most restrictive land use category is required as a condition for the acquisition of this site.

CPA09-12: CIE Annual Update - The required annual update of the Capital Improvements Element has been processed for the City of Tampa, which was adopted on December 3, 2009 by Tampa City Council.

MARCH 2010 PLAN AMENDMENT CYCLE

CPA 10-02: Crosstown Village. Map Amendment - A privately initiated request for a 12.77 acre site to be changed from Heavy Industrial (HI) to Re-

gional Mixed Use-100 (RMU-100) located at 5149 Adamo Drive.

CPA 10-03: Roland Street. Map Amendment - A privately initiated request for .53 acres to be changed from Residential 20 (R-20) to Urban Mixed Use - 60 (UMU-60).

CPA 10-04: St. Johns Parish. Map Amendment - A privately initiated request for two parcels totaling 0.99 acres to be changed from Residential-10 (R-10) to Public/Semi-Public (P/SP) at St. John's Episcopal Church and St. John's Episcopal Parish.

CPA 10-05: Tampa Industrial Park I-4 Green Tech Overlay. Text Amendment - The City of Tampa proposes to add an Economic Development Overlay category for the Tampa Green Tech Corridor.

CPA 10-06: Tampa Industrial Park I-4 Green Tech Overlay. Map Amendment - The City of Tampa proposes to add an Economic Development Overlay category for the Tampa Green Tech Corridor. This is a City of Tampa initiated map amendment involving 639.42 acres of various land use categories in the Tampa Industrial Park/USF area.

CPA 10-07: Public Schools Facilities Element. Text Amendment - A staff initiated amendment revising Policy 36.1.3 updating the Student Generation Rate (SGR) within 2 years of the 2008 adoption of the Public School Facilities Element of the Comprehensive Plan. The revision would allow periodic reviews rather than a required two year timeframe.

CPA 10-08: City of Tampa Mobility. Text Amendments - A City of Tampa initiated plan amendment to amend the Mobility and Capital Improvements Elements. The amendment would amend the boundary of the Transportation Concurrency Exception Area (TCEA) to include the remainder of the City and includes additional objectives and policies for mobility strategies.

CPA 10-10: 40th Street. Text Amendments - These are City of Tampa initiated plan amend-

ments to add goals, objectives, policies and strategies regarding the 40th Street Planning Area Vision Plan.

CPA 10-11: 40th Street. Map Amendments - These are City of Tampa initiated plan amendments facilitating the implementation of the 40th Street Planning Area’s Vision Plan and to achieve the City’s Form Based Code community planning effort.

CPA 10-12: CPA Capital Improvements Element Text change. Annual Update FY10-2015 – Proposed text amendment to update the Schedule of Projects which is intended to implement the Capital Improvements Program of the Comprehensive Plan.

TA 1.03.00

COMPREHENSIVE PLAN CONSISTENCY REVIEW

Planned Percent of Work Program:	3.25	Planned Staff Equivalent:	1.35
Actual Percent of Work Program:	2.82	Actual Staff Equivalent:	1.28

Description:

Plan consistency review is an important part of Comprehensive Plan implementation. State laws require that many different activities be reviewed by the Planning Commission for their relationship to, and consistency with, the adopted Comprehensive Plan. Reviews fall into several categories as shown below. Most are proposed amendments to land development regulations or other land development actions. A typical work product is a plan consistency review report and, if applicable, a resolution of finding.

Results:

Rezoning, Special Uses, Major Modifications:

MONTH	REZONINGS	SPECIAL USES
OCTOBER	2	1
NOVEMBER	3	2
DECEMBER	6	3
JANUARY	9	2
FEBRUARY	2	1
MARCH	1	0
APRIL	2	0
MAY	3	4
JUNE	5	2
JULY	4	2
AUGUST	2	0
SEPTEMBER	6	1
TOTAL	45	18

Land Development Regulations

During FY10, the following proposed amendments to the Tampa Code of Ordinances were reviewed and comments provided to City Council regarding consistency with the Comprehensive Plan:

1. Revisions to Chapter 22 Streets and Sidewalks;
2. Comprehensive revisions to Chapter 27 Section 27-138, Open Storage;
3. Amending Section 27-77, Official Schedule of District Regulations;
4. Amending Section 27-272, Regulations Governing Individual Special Uses;
5. Amending Article XIX. The Channel District, Section 27-450;
6. Amending Section 27-137.5, Noise Attenuation Requirements;
7. Amending Section 27-242, Number of Off-Street Parking Spaces;
8. Amending Section 22-224, Establishment Authorized to Operate Sidewalk Cafes;
9. Revision of design and use regulations within the Central Business District (CBD) and Channel District: Sec. 27-441 / Sec. 27-451;
10. Change to West Tampa Overlay District Development Design Standards: Sec. 27-466;
11. Change to East Tampa Overlay District Design Guidelines Sec. 27-465 / Sec. 27-545;
12. Clarifications of authority in ARC / BLC decisions related to scale of development:

Sec. 27-77 / Sec. 27-213 / Sec. 27-216 / Sec. 17.5-71;

13. Privately initiated: Changes to provisions within Ybor City Historic District: Sec. 27-177(a)(1)(c);
14. Privately initiated: Changes to provisions under "Schools" Sec. 27-272;
15. Change To Clarify Security Fencing Criteria: (updated from prior cycle) Sec. 27-133 Fence and Wall Regulations;
16. Clarify Temporary Vendor/Property Owner Requirements: Sec. 27-272. Regulations Governing Individual Special Uses;
17. Change all references to 27-523 for "definitions" to 27-545 as a result of the alcoholic beverage code amendments;
18. Creation of Community Garden Use and Standards;
19. Chapter 17.5 (change to make time limits consistent with other Variance Boards);
20. Chapter 27 (changes to make time limits consistent with other similar approval processes and to make consistent with new Review (appeal) language).

Tampa Port Authority Permits

During FY10, the following were reviewed and comments provided to the Tampa Port Authority regarding consistency with the Tampa Comprehensive Plan:

1. Tampa Port Authority Permit Application No. 09-092;
2. Tampa Port Authority Permit No. 09-097;
3. Tampa Port Authority Permit No. 08-165;
4. Tampa Port Authority Permit No. 10-005;
5. Tampa Port Authority Permit Application #09-077 (REK Pier and Seawall Replacement)

Capital Improvement Program Review:

The *City of Tampa FY11-2016 Capital Improvements Program* was submitted and staff review for consistency with the Tampa Comprehensive Plan was prepared during the third and fourth quarters.

Hillsborough County School District's Five Year Facilities Plan was submitted and reviewed for consistency with the Tampa Comprehensive Plan.

TA 1.05.00

COMPREHENSIVE PLAN INFORMATION

Planned Percent of Work Program:	2.34	Planned Staff Equivalent:	0.97
Actual Percent of Work Program:	1.29	Actual Staff Equivalent:	0.54

Description:

This activity is used to log time spent providing information, maps and data regarding the City's comprehensive plan to the general public and governmental agencies. This work program number also includes activities that serve to educate and further understanding of the comprehensive plan, such as meeting with groups. Requests for written land use verifications, copies of the comprehensive plan or maps, information and reports related to Tampa's Comprehensive Plan are provided to the public based on the approved fee schedule. A total of 3360 requests for information concerning the Comprehensive Plan were received during FY 2010.

**Due to changes in the website, analytics for the months denoted with an * were not fully captured.*

Results:

MONTH	CLIENT COUNTS	WEBSITE VISITS	TOTAL
October	139	724	863
November	301	689	990
December	270	694	964
January	352	861	1213
February	236	812	1048
March	338	48*	386
April	246	8*	254
May	263	27*	290
June	317	13*	330
July	291	1*	292
August	333	0*	333
September	274	520	794
TOTAL	3360	4397	7757

NEIGHBORHOOD PLANNING

Planned Percent of Work Program:	0.65	Planned Staff Equivalent:	0.27
Actual Percent of Work Program:	0.22	Actual Staff Equivalent:	0.10

Description:

The Neighborhood Element of the Tampa Comprehensive Plan calls for a neighborhood planning process. A joint citizen/government committee established the process for preparing a neighborhood plan, and Planning Commission staff provides assistance to help neighborhoods with planning efforts. Time expended in this activity is dependent on the demand requested by the City. Technical assistance is provided as needed. The City of Tampa has undertaken the task of employing a form-based codes approach as a methodology to implement neighborhood planning. Activities during FY 10 were:

- items prioritized by the Planning and Infrastructure subcommittee;
- 3. A Plan amendment report was drafted followed by several meetings with staff to review its progress and provide additional refinement;
- 4. A draft version of the vision plan amendment was submitted the YCDC board for final review and comment;
- 5. A final vision plan was distributed to the YCDC board and CRA board in mid-July, culminating with a final presentation to the CRA board on July 22nd.

Results:

There were two main projects underway this fiscal year. First, the the Planning Commission worked with the Ybor City Development Corporation (YCDC) in preparing Community Redevelopment Plan and Vision. Second, a 40th Street Corridor Community Plan was underway.

The CRA board unanimously adopted the Vision Plan on September 16, 2010. The CRA board was very complimentary of Planning Commission staff’s efforts working with the YCDC during the development of the Vision.

Ybor City Vision Plan

Work on this project began with discussions with the YCDC, the economic development arm for the City of Tampa in Ybor City, to provide planning services for the purpose of amending the current Ybor City Vision Plan, specifically targeting the Ybor 2 Community Redevelopment Area(CRA).

40th Street Corridor Community Plan

The 40th Street Corridor Community Plan was initiated in the first quarter of 2010 with organizational meetings with stakeholders residing in the 40th Street Corridor Study Area.

At its Regular meeting on February 8th, The Planning Commission approved by Resolution an Inter-local Agreement between the City and the Planning Commission for planning services regarding amending the Ybor City Vision Plan. Work on the vision plan began on February 22nd, 2010.

The following activities were undertaken during the development of the 40th Street Corridor Plan:

The following activities were undertaken in order to complete the Vision Plan at the end of July :

- 1. A visioning workshop was held at the Children’s Board on May 4th;
- 2. Workshop findings were reviewed with

- 1. A three day charrette was held in January for the Woodland Estates Area;
- 2. A three day charrette was held in February for the Temple Heights Area;
- 3. A community informational meeting was held on June 16th at the Woodland Terrace Community Center.

The Planning Commission conducted a public hearing on June 28 where the 40th Street Corridor Community Plan was found consistent. Tampa City Council is scheduled to adopt this Plan in October.

COMPREHENSIVE PLAN MONITOR, EVALUATE & UPDATE

Planned Percent of Work Program: 2.00	Planned Staff Equivalent: 0.83
Actual Percent of Work Program: 1.14	Actual Staff Equivalent: 0.52

Description:

State law establishes the Planning Commission as the City of Temple Terrace’s Local Planning Agency. That responsibility includes developing and recommending a long-range, comprehensive plan for the City, along with needs and methods for plan implementation (Chapter 163, Part II, Florida Statutes; Chapter 97-351 Laws of Florida; as amended). Plan update work is conducted on a 7-10 year cycle in partnership with the City and includes preparing an Evaluation and Appraisal Report and amendments to update the plan. The most recent update was adopted in FY09.

Results:

During FY10, a variety of topics were addressed related to the City of Temple Terrace’s Comprehensive Plan, among these were:

Preparing for the Next Plan Update

The next Plan update is scheduled for adoption by fall of 2014, with its preceding Evaluation and Appraisal Report (EAR) due by early fall 2013. Staff has begun identifying data needs with the base year of data collection being 2010 as the 2010 results will be available from the US Census.

The horizon year will be 2035 to best coordinate with transportation plans underway by the Metropolitan Planning Organization (MPO). The MPO’s own long range plan, the *2035 Long Range Transportation Plan* has a 2035 horizon year.

Finally, staff also has begun addressing public input strategies, and preliminary input is scheduled for the first quarter of FY11.

Master Planning, Overlay & Zoning

Worked with staff in addressing the new mandated form-based zoning, and assisted the City Temple Terrace’s consultant on ways to approach master planning in the Joint Planning Area. This area

includes and expands the City’s Utility Service Area creating a de facto annexation area. This area is being developed in cooperation with Hillsborough County through an Interlocal Agreement.

Worked with City staff to amend the City’s zoning code in order to accommodate provisions and changes in the new plan. Examples of work include:

- Revising the future land use descriptions;
- Revising the zoning classifications/land use categories matrix;
- Introducing new zoning classifications;
- Amending the development and design standards to reflect the new Overlay future land use categories.

Plan Amendment Procedures Manual

Florida Statutes and Laws of Florida require jurisdictions adopt a Plan Amendment Procedures Manual to guide the processing of map and text amendments to their local comprehensive plans. The current manual for the City of Temple Terrace was revised by the City Council on April 4, 2005. Periodically, changes in state law, administrative rules, or policies, require manuals undergo revisions. Staff initiated this update to clarify the processing of amendment requests in the City of Temple Terrace.

Generally, issues identified for a proposed revised Procedures Manual can be categorized into three major areas pertaining to 1) Clarification of what constitutes an amendment; 2) Altering applications after the submittal deadline; 3) Continuances of plan amendments.

Non-substantive changes were also considered to improve readability and the public understanding. Staff has requested to present these proposed revisions to the City of Temple Terrace Plan Amendment Procedures Manual to the Temple Terrace City Council on December 14th.

The revised procedures manual is expected to go to the three cities in early 2011.

Fees

A proposed revision of the Planning Commission’s fees was completed by a consultant in the first quarter. On September 28, 2009, the Planning Commission held a workshop concerning updating the Planning Commission fees. At the conclusion of the staff’s presentation, it was noted staff would seek input from the general public and stakeholders. Four meetings were held in November for public input.

On December 14, 2009, the Planning Commission discussed updating the fees and scheduled a workshop on January 11, 2010.

At the January 11 workshop, it was agreed there would be an additional workshop scheduled on January 25. Following discussion at the January 25 workshop, the item was scheduled for the Planning Commission’s regular meeting on February 8, 2010.

The Planning Commission approved the resolution recommending each of the four governments adopt the Planning Commission recommended fees effective January 1, 2011 and the fees not be further

modified or adjusted until another study can be conducted in late 2012.

The Executive Director and County Administrator will support this proposal to the BOCC in 2011.

Other Accomplishments

Several other activities required staff involvement during FY10, among these activities were the following:

- Examining the plan’s sustainability provisions;
- Examining the plan for high priority provisions requiring implementation on a certain date or a commitment to a governmental entity;
- Examining ways to better map and communicate historic sinkhole data;
- Ensuring the provisions of the new plan are followed by participating in various study or work groups, interagency groups, and citizens or interest groups.
- Examining ways to revise all plan maps to accurately reflect the way the City draws its utility service boundaries.

TT 1.02.00

COMPREHENSIVE PLAN AMENDMENTS

Planned Percent of Work Program:	1.30	Planned Staff Equivalent:	0.54
Actual Percent of Work Program:	1.21	Actual Staff Equivalent:	0.55

Description:

Plan amendment processing involves the review, study and recommendation to the Planning Commission and Temple Terrace City Council on petitions to amend the Comprehensive Plan. Requests may be text amendments to any of the plan elements; or map amendments to the Future Land Use Map. A typical timeframe is six months for a small scale amendment and nine months for a regular amendment.

Activity includes coordinating with departments; counseling on amendment requests; preparing legal

notices/advertisements for public hearings; making proposed amendments accessible to the public in the library and on the Internet; and meeting with citizens to answer questions.

Results:

TT CPA 09-CIE: The required annual update of the Capital Improvements Element was processed for the City of Temple Terrace and was adopted on December 15, 2009 by City Council.

There was only one cycle of plan amendments during FY10. Staff reports were prepared for the forth-

coming Planning Commission Public Hearing on October 11 in FY11. They are described as follows:

CPA 10-CIE: The required annual update of the Capital Improvements Element was processed for the City of Temple Terrace and will be adopted on November 1, 2010 by City Council.

CPA 10-01: (Public School Facilities Element): This amendment changes a policy in the PSFE of the Comprehensive Plan to allow for consideration of updated student generation rate every several years, as needed, instead of the current two year requirement. This provides flexibility based on new growth or contraction data as it becomes available.

CPA 10-02: River Run Reserve. Map Amendment - This two acre small-scale map plan amendment is on Temple Terrace Highway at 78th Street and is an annexation amendment in which the City places its land use designation on the parcel replacing the County's former designation of Residential-12 (R-12), which allows small scale commercial. The Proposed City designation is Commercial (C), to recognize existing use and because City residential zoning does not usually allow commercial development.

CPA 10-03: Lovelace Dairy. Map Amendment - This 140+ acre amendment is on the south side of Harney Road and extends south to the Harney Bypass Canal, and contains a single-family home on one acre and a dairy on remaining acres. It is an annexation amendment. The site has a County designation of Residential-6 (R-6) on 102 acres, and a County designation of Community Mixed Use-12 (CMU-12) on 39 acres. The existing use is agricultural-dairy farm. The City's CMU-12 land use category was amended in 2006 to include agricultural use as a transitional use in the I-75 corridor.

CPA 10-04: Recreation and Open Space Element (ROSE) Level of Service Standards. Text Amendment - This amendment is to change two policies and a table in the Plan's ROSE to reflect the parks and recreation standards adopted in the Plan's Capital Improvements Element.

TT 1.03.00			
COMPREHENSIVE PLAN CONSISTENCY REVIEW			
Planned Percent of Work Program:	0.39	Planned Staff Equivalent:	0.16
Actual Percent of Work Program:	0.63	Actual Staff Equivalent:	0.29

Description:

The plan consistency review process is an important part of Comprehensive Plan implementation. State laws require different activities be reviewed by the Planning Commission for their relationship to, and consistency with the, adopted Comprehensive Plan. Most pertain to proposed land development regulations or other land development actions. Typical work products are a plan consistency review report and, if applicable, a resolution of finding.

Results:

This year staff processed eight rezonings, six site/plan special use requests and five land development regulation changes. There were three reviews associated with school sitings, environmental permits or annexations. Staff also reviewed the City of Temple Terrace's Downtown Redevelopment Plan.

COMPREHENSIVE PLAN INFORMATION

Planned Percent of Work Program:	0.04	Planned Staff Equivalent:	0.02
Actual Percent of Work Program:	0.23	Actual Staff Equivalent:	0.11

Description:

Information contained in Temple Terrace’s adopted comprehensive plan is extensive, and this activity provides copies of the plan, maps and related data to City officials, reviewing agencies, citizens, developers, attorneys, engineers, architects, etc., consistent with Chapter 97-351 Laws of Florida, as amended and Chapter 163.3174 F. S. Additionally, counseling is provided on land use and development proposals. The plan is interpreted with respect to specific situations. Also included is activity that educates or furthers understanding of the comprehensive plan such as meeting with groups or individuals to discuss the plan, its elements, or its policies. Work is measured by the number of responses to information requests. An estimated 1,000 clients will be served in FY10.

**Due to changes in the website, analytics for the months denoted with an * were not fully captured.*

Results:

MONTH	CLIENT COUNTS	WEBSITE VISITS	TOTAL
OCTOBER	47	78	125
NOVEMBER	61	64	125
DECEMBER	43	102	145
JANUARY	61	59	120
FEBRUARY	39	45	84
MARCH	61	1*	62
APRIL	79	0*	79
MAY	75	0*	75
JUNE	40	0*	40
JULY	76	0*	76
AUGUST	79	0*	79
SEPTEMBER	102	27*	129
TOTAL	763	376	1140

COMMUNITY PLANNING

Planned Percent of Work Program:	0.04	Planned Staff Equivalent:	0.02
Actual Percent of Work Program:	0.02	Actual Staff Equivalent:	0.01

Description:

Planning Commission staff, as decided upon with Temple Terrace City Council, coordinates and supports the City’s community planning, neighborhood planning and redevelopment efforts. These activities expand on and further the intent of the *Future Land Use Element* of the City’s Comprehensive Plan by:

- Identifying opportunities to improve and maintain community identity
- Encouraging compact growth
- Enhancing redevelopment and economic development activities

Activities include coordination with other agencies and individuals regarding community planning efforts, along with follow-up efforts from previous community/neighborhood studies within Temple Terrace.

Results:

Staff assisted the City with numerous tasks this year.

The projects involved redevelopment of land within the downtown, form based zoning, master planning the Joint Planning Area, and amending the City’s zoning code to accommodate provisions and changes in the new plan. Additionally, staff assisted in the amending of the development and design standards to reflect the new Overlay future land use categories, and provided support for the proposed Interstate-4 Green Tech Corridor Overlay.

The major accomplishment of the City in FY10, in which the Planning Commission has played a role over the last 10-15 years, is the redevelopment of the City’s downtown. In Quarter 3, the first preliminary site plan and a revised master development agreement were completed and approved. This was followed by a ground-breaking ceremony July 2nd in Quarter 4. Construction and redevelopment work continues in earnest, and some aspects may be ready for public use by December 2010.

COUNTYWIDE GENERAL PLANNING ACTIVITIES

Planned Percent of Work Program:	12.49	Planned Staff Equivalent:	5.19
Actual Percent of Work Program:	12.13	Actual Staff Equivalent:	5.51

Description:

As Local Planning Agency for the entire geographic area of Hillsborough County, the Planning Commission carries out some planning activity not specific to any one jurisdiction's comprehensive plan. For example, research is performed in order to obtain a broad range of demographic and other kinds of area-wide data (e.g., housing; environmentally sensitive areas). Automation technology is used to generate and analyze statistics/maps at the countywide level using computer systems, the Geographic Information System, 3D and other automation platforms. Another countywide planning activity is interaction with state/regional entities on statutory changes, rule-making or state/regional plans. This activity is required by Ch. 97-351 Laws of Florida, as amended; Chapter 163, Part II, Florida Statutes; and Section 9.09 of the Hillsborough County Charter. Areawide comprehensive planning activity includes:

- Coordination with countywide, regional and state entities and other local governments;
- Research/develop planning policy applicable to more than one local government;
- Providing areawide or sub-area population/economic/other demographic estimates;
- Producing various reports such as the Permits report, Snapshots, and Facts & Figures;
- Redistricting related to Tampa City Council, the School Board, or Board of County Commissioners;
- Using automation technology in support of countywide comprehensive planning;
- Engaging in countywide environmental planning/programs;
- Public information (e.g., post meeting notices; broadcast meetings, etc.)

Results:

Areawide Planning

The Planning Commission sponsored many meetings related to planning and areawide issues.

Among the staff presentations addressing areawide issues were the following:

- An Overview of the Tampa Port Authority Permit Process;
- A Briefing on the Hillsborough Area Regional Transit Corridor Study;
- Planned Improvements in Transit;
- Linking Land Use and Water Supply: An Interactive Forum Final Report;
- Presentation of the Selmon Greenway Feasibility Study.

Interstate-4 Corridor Study

Planning Commission staff continued work on moving the I-4 Green Tech Corridor related plan amendments forward for consideration by three jurisdictions, including Hillsborough County, the City of Plant City, and the City of Tampa.

Coordination continued with community leaders, County departments and other agencies regarding the amendment for Unincorporated Hillsborough County. Two open houses were held in the County, one in March at Strawberry Crest High School and one in June, at Burnett Middle School, to provide information and obtain feedback regarding the proposed plan text and map amendments related to the I-4 project.

The Core Study Team met in January and May. In addition, a meeting was held in the Thonotosassa community in January. An Interstate-4 Green Tech Corridor plan amendment package was prepared and filed as part of the first cycle of 2010 plan amendments. The Board of County Commissioners continued the item to the second cycle of 2010. The BOCC held a public hearing on July 22, 2010 to consider transmittal of the amendments. The I-4 related amendments did not have sufficient votes to transmit the item to the Department of Community Affairs. As a result, the Comprehensive Plan I-4 related amendments for Unincorporated Hillsborough County were not adopted.

The Plant City City Commission adopted the I-4 Green Tech Corridor Comprehensive Plan Amendment. Land Development Code amendments to implement the goals and strategies were drafted by consultants and will continue to be refined.

The City of Tampa prepared and filed the Economic Development Overlay: Tampa Green Tech Corridor plan amendment. At their first adoption hearing, the Tampa City Council voted to adopt the amendment. A second, required adoption hearing is scheduled on October 28, 2010. Future associated Land Development Regulations are anticipated.

In addition, coordination occurred with the City of Temple Terrace regarding a future potential Comprehensive Plan amendment addressing areas within or near Temple Terrace's utility service area.

Assisting Clients

In FY10, approximately 975 individuals visited the Planning Commission.

The Planning Commission website showed a decline in page visits due to changes in hardware and software configurations to create a new website. In FY10, the website received a total of 17,811 visits from 10,035 visitors. Top five portions of the Planning Commission's website viewed were: 1) The Home Page (13.37%); 2) The section devoted to Unincorporated Hillsborough County (6.85%); 3) The City of Tampa's section (4.70%); 4) Hillsborough County's Comprehensive Plan (2.29%); 5) The agendas (1.25%).

Legislation

This year, several bills passed which impact the comprehensive planning process. **Senate Bill 1752** revises provisions related to extending local government development orders as well as providing tax exemptions and other incentives to promote economic development in the state. This bill reauthorizes any amendment to a local comprehensive plan adopted to implement a transportation concurrency exemption area.

Informing the Community about Good Planning

The Planning Commission recognized 16 projects

for their contributions to the quality of life in Hillsborough County at the Planning Commission's 28th Annual Community Design Awards held Thursday, April 29, at the David A. Straz Center in Downtown Tampa.

Summer Exploration in Architecture Studio

On August 5, the Planning Commission hosted more than a dozen high school students interested in pursuing architecture, planning or related careers. The event was sponsored by the Tampa Chapter of the American Institute of Architects. Students participating in the Summer Explorations in Architecture Studio, received information packets, toured Planning Commission offices and heard presentations from several planners on various aspects of local planning and design, with special focus on sustainability and green design.

Research

Research staff completed the 2010 estimate of housing and population for the county, jurisdictions, and each census tract. The estimates were generated based upon the 2000 Census and new housing tracked by certificate of occupancy data. Also, staff researched and generated data to assist with the Keystone-Odessa community plan and I-4 plan amendment as well as responding to numerous requests for data from the Charter Review Board, elected officials, citizens, and other agencies.

In accordance with the Laws of Florida and the Tampa City Charter, the Planning Commission recommended and approved a plan for redistricting the Tampa City Council single-member election districts to the Supervisor of Elections.

Staff conducted numerous public outreach events to solicit public comment, including five publicly advertised workshops with at least one in each current district.

Based on legal requirements and data, staff developed five alternative redistricting plans. One of the five was recommended to the Supervisor of Elections for proclamation. The final report was submitted to the Department of Justice for pre-clearance.

Building Permits

During FY10, the quarterly spreadsheet, *PERMITS*, continued its publication schedule with an annual supplement. The 2009 Annual Building Permits Report clearly showed peak building permit activity in 2005 followed by a significant decline in activity.

This trend extended into 2010 with each quarterly *PERMITS* reflecting a continuing decline in permitting activity.

Quality of Life Survey

Surveys were mailed to 10,000 registered voters within Hillsborough County in early January 2010. Voters were asked to rank a list of factors to determine if Hillsborough County's quality of life improved or decreased from the preceding year to this one. The survey analysis was completed with its detailed results posted on the agency website.

Sustainability

Sustainability Planning Resources for planning activities - Research on topics include: 1)Leadership in Energy and Environmental Design (LEED): Green

building and neighborhood design standards, 2) Florida green building standard 3) Green House Gas, 4)Air Quality in the Tampa Bay region, 5) Energy efficiency standards, 6) Biofuels, 7) Sustainable food production, 8) The benefits of smart growth policies on public health, and 9)Integration of sustainability standards into comprehensive plans.

Linking Land Use and Water Supply

On March 11, the Planning Commission hosted the Linking Land Use and Water Supply, an Interactive Forum. Approximately 65 attendees representing numerous civic, private and government agencies took part in this forum. A prepared report summarizing its results was presented to the Planning Commission at its June 14 meeting.

Geographic Information Systems (GIS)

Staff prepared numerous maps in support of the aforementioned projects in addition to other requests. One important task accomplished was the Plan Amendment GIS data layer creation.

AW 1.03.00

LONG RANGE AND MASTER PLAN CONSISTENCY REVIEWS

Planned Percent of Work Program:	0.04	Planned Staff Equivalent:	0.02
Actual Percent of Work Program:	0.12	Actual Staff Equivalent:	0.06

Description:

This activity involves the review, prior to adoption, of all long range and master plans (and any amendments to such plans) proposed by any public service or governmental authority that exercises multi-jurisdictional or areawide planning or land development powers in the county. Review is conducted to determine consistency with the adopted comprehensive plans of Hillsborough County, Plant City, Tampa and Temple Terrace, as well as for areawide planning coordination.

The activity level and the corresponding review period depend on the particular entity's master plan update schedule, which may or may not be done per a pre-determined calendar. Activity is mandated by Chapter 97-351, Laws of Florida, as amended and Chapter 163, Part II, Florida Statutes.

Results:

Tampa Sports Authority Strategic Plan

On August 9, 2010 the Planning Commission found the Tampa Sport's Authority's Strategic Plan consistent with the Comprehensive Plan's of Hillsborough County and the Cities of Tampa, Plant City and Temple Terrace.

I-4 Green Tech Corridor Study

A contract with Dr. Jennifer Languell (Trifecta Consulting) was initiated this year to develop sustainability performance measures for developments in the joint planning areas and the green tech corridor overlay district.

AW 1.04.00**DATA RESEARCH, ANALYSIS, AND MAPPING EXTERNAL REQUESTS**

Planned Percent of Work Program: 0.44	Planned Staff Equivalent: 0.18
Actual Percent of Work Program: 0.85	Actual Staff Equivalent: 0.39

Description

Comprehensive socioeconomic planning requires a broad range of data and forecasts. This activity is required by Rule 9J-5, Florida Administrative Code and includes population, housing and other economic estimates and projections needed for Hillsborough County, jurisdictions within the county and sub-areas within them (e.g., traffic analysis zones). Work includes development and maintenance of statistical databases and compilation/analysis of data for Planning Commission publications and information requests.

Results**Outside Requests**

Staff used the Geographic Information System (GIS) to do an update of environmental information in the Audubon Guide to Tampa Bay. Audubon distributes this information to thousands of boaters and students each year in its campaign to protect bird habitats.

Staff responded to numerous data, GIS and analysis requests from other agencies. Among the agencies seeking assistance were the Hillsborough County Sheriff's Office, the City of Tampa and HART.

AW 1.07.00**INFORMATION SYSTEMS SUPPORT SERVICES**

Planned Percent of Work Program: 7.94	Planned Staff Equivalent: 3.30
Actual Percent of Work Program: 7.10	Actual Staff Equivalent: 3.23

Description

Maintaining Planning Commission automation capacity and supporting agency information systems entails acquiring and maintaining Planning Commission hardware and software, providing GIS mapping capability and providing Internet access. For example, staff creates or acquires and integrates/updates/maintains about 100 GIS data layers (e.g., future land use, annexation, infrastructure, property data, Census and vacant/developable land). Work also entails programming support, for example, database maintenance; data conversion; development of advanced planning models; and website creation and maintenance.

Results**Innovation**

Staff concluded its work on redesigning the Planning Commission's website, with an emphasis on usability through a new visual layout, added functionality, and more content.

The redesigned Planning Commission website, www.theplanningcommission.org, was demonstrated at the March 8, 2010 regular meeting of the Planning Commission.

Hardware

Among the numerous hardware upgrades made this year, the following were prepared:

1. A new iSCSI disk array was installed and configured. This 15 TB device replaces aging network drives, with enough expansion space to hold new GIS maps and planning documents.
2. Hardware research and evaluation for the forthcoming SQL Server 2008 and ArcGIS 10 upgrades, which are systems holding mission critical land use and other specialized planning databases.

3. A survey of the agency's existing computer systems was performed to analyze how to extend service life by a potential upgrade to Windows 7.

Software

The following software upgrades were performed this year:

1. Automation staff converted its anti-virus and anti-spyware software to a new product called Vipre which provides better protection and enhanced functionality. The Vipre software was installed and configured on all agency PCs.
2. Staff purchased Windows 7 and Office 2010, and will be installed them during FY11 to enhance the capabilities of staff when working on Plan Updates and Plan Amendments.

3. Automation staff brought new virtual servers online, which are used to operate the Planning Commission and other agency websites. These new virtual servers help to consolidate data backups and increase system reliability.

General Maintenance

Quarterly Data Processing (Future Land Use, Parcels, RAPID, Existing Land Use, Developable Land) was completed each quarter along with preparing the quarterly update of core GIS datasets (Parcels, Future Land Use, Existing Land Use, RAPID, Developable Land) using ArcGIS 9.3 software.

AW 3.T1.00			
TRANSPORTATION PLANNING MANAGEMENT & FINANCIAL PLANNING			
Planned Percent of Work Program:	5.46	Planned Staff Equivalent:	2.27
Actual Percent of Work Program:	6.31	Actual Staff Equivalent:	2.87

Description

This activity entails management and monitoring of transportation planning tasks and compliance with legal, financial and administrative requirements to maintain the urban area's eligibility for federal and state transportation funds. Work includes: procuring General Planning Consultants; providing training opportunities; establishing work priorities and managing staff/consultant tasks; annually renewing state and federal certifications of the Metropolitan Planning Organization (MPO); preparing grant applications, joint participation agreements, financial reports; updating the MPO's Interlocal agreements, Title VI certification and Disadvantaged Business Enterprise Program; assisting with annual and other audits of the MPO; and procuring equipment and software for transportation planning.

Results

I. Unified Planning Work Program

The FY 2010/11 & 2011/12 Unified Planning Work Program (UPWP) and budget was prepared and adopted by the MPO for the two year period of FY 2010/11 & FY 2011/12.

The UPWP defines the transportation planning activities, budget and products the MPO and other transportation planning agencies (including the Hillsborough Area Regional Transit Authority, and the Florida Department of Transportation) will develop. Federal law (Title 23 CFR 450.314; Title 49 CFR 613.100) requires a UPWP when federal funds are used for transportation planning. The Federal Highway Administration and the Florida Department of Transportation reviewed and approved the UPWP in mid-FY10, and the Federal Transit Administration and Florida Commission for the Transportation Disadvantaged reviewed and approved the activities, budget and deliverables for grants provided by them.

After its adoption, staff processed an amendment to the UPWP to:

- Incorporate roll forward money from previous years,
- Reflect exact amount of Section 5303 funding from the Federal Transit Administration,

- Adjust available funds for upcoming year tasks which are anticipated to require additional effort,
- Allocate STP funds to the Tampa Port Authority to assist them with an update of key elements of their Strategic Plan,

This amendment was approved by the MPO Board on October 5, 2010.

II. Annual Reports

The following standard statements and products must be approved annually: 1) Title VI Nondiscrimination Policy Statement; 2) Limited English Proficiency Policy Statement; 3) Disadvantaged Business Enterprise Policy statement; 4) Cost Allocation Plan; 5) all related Federal Certifications & Assurances; 6) FTA 5303 Grant; and 7) Transportation Disadvantaged Grant Package.

III. General Planning Consultants

Staff advertised for and received “Letters of Interest” from several General Planning Consultants (GPCs) to assist the MPO staff in a variety of planning activities. Each GPC submittal was evaluated by staff

from governmental jurisdictions, transportation agencies, land use planners and MPO staff.

Six GPCs were “shortlisted” to make written and oral presentations to the selection committee. Based on these presentations, four GPC teams were recommended to the MPO Board. At its August meeting, the MPO Board authorized the staff to negotiate agreements and wage rates with each of the GPCs and return the agreements for approval and execution.

IV. Computer Equipment Needs

In early FY10, staff reviewed Computer Equipment Needs to determine what equipment/technology was needed and if existing equipment remained capable of meeting these needs.

Specifically, staff evaluated the age and performance of computer equipment assigned to MPO staff and determined replacement needs. From this evaluation, new computers were purchased and distributed to MPO Staff.

AW 3.T2.00

TRANSPORTATION SYSTEMS PLANNING

Planned Percent of Work Program:	4.81	Planned Staff Equivalent:	2.00
Actual Percent of Work Program:	4.50	Actual Staff Equivalent:	2.04

Description:

The Metropolitan Planning Organization (MPO) must maintain a multi-modal, continuing and cooperative transportation planning process as required by state and federal law and local priorities. Major emphasis areas include: highway planning, transit planning, intermodal planning, bicycle and pedestrian planning and planning for the transportation disadvantaged.

Results:

I. Annual Community Transportation Coordinator Evaluation

Each year Transportation Disadvantaged Coordinating Board (TDCB) evaluates the Community Transportation Coordinator (CTC) for Hillsborough. The CTC administers a state transportation program for seniors and persons with disabilities

to access essential needs. The Hillsborough County BOCC is the designated CTC for Hillsborough County and the Sunshine Line is the transportation operator.

The TDCB completed and approved the 2009 evaluation of the CTC at its meeting in December. The CTC met seven of the nine established goals for this position and nearly met the remaining two. Over 2,500 surveys regarding satisfaction with the Sunshine Line paratransit and bus pass program were analyzed. Overall, the clients felt a high level of satisfaction with the CTC’s services.

The 2010 evaluation of the CTC began in late FY10. This year’s evaluation will coincide with the MPO’s re-designation of the CTC as required by State Law.

II. Transit Level of Service Evaluation

In coordination with the 2035 LRTP update, an evaluation of Transit Level of Service was conducted. The evaluation painted a picture of transit service in 2009, and in 2035 with and without sales-tax funded improvements. The report looks at the geographic area served, frequency of service (using an A-F score comparable to roadway level of service), and travel times between major activity centers by transit in comparison to driving. The objective of the evaluation was to document existing and future transit levels of services and to illustrate the benefits of transit improvements in the 2035 LRTP.

III. Rapid Transit Corridor Needs Assessment

Also in coordination with the 2035 LRTP update, nine potential rapid transit corridors were reviewed and evaluated. A *Problem Statement* technical memo was prepared for each corridor, documenting current and future traffic conditions, travel demand, existing transit service, major traffic generators and future land use plans, potential for environmental impacts, and other considerations. The memos document the reasons for considering rapid transit investments in these corridors and provide information for future decision-making and conception of alternative solutions. The nine corridors are:

1. Downtown Tampa to University of South Florida;
2. University of South Florida to Wesley Chapel;
3. Downtown Tampa to Tampa International Airport;
4. Busch Boulevard/Linebaugh Avenue Corridor West;
5. Busch Boulevard/Linebaugh Avenue Corridor East;
6. Brandon to Downtown Tampa;
7. Westshore District to Pinellas County;
8. Tampa International Airport to Carrollwood;
9. Downtown Tampa to South Tampa.

IV. Tri-County Access Plan & Funding Priorities

In 2007, the Hillsborough, Pasco, and Pinellas County Metropolitan Planning Organizations jointly adopted a Tri-County Access Plan (TCAP). The TCAP is a requirement for receiving Job Access and Reverse Commute (JARC) and New Freedom (NF) funding from the Federal Transit Administration.

In accordance with federal legislation, staff updated the TCAP in 2009. Federal legislation requires a public participation process with representatives of public, private, and non-profit human services agencies, and the general public.

The Transportation Disadvantaged Coordinating Board approved the plan on December 10, 2009 and requested work to begin on a regionalized call center providing para-transit riders access to services in the tri-county area.

MPO staff also participated in a committee developing the priorities for use of JARC and NF Program funds this fiscal year. The Committee consisted of one staff member from each county MPO (Hillsborough, Pinellas, and Pasco), an FDOT District 7 representative, and a Tampa Bay Regional Planning Council staff member. The committee reviewed and scored sixteen submitted project applications with respect to advancing the TCAP goals and forwarded their recommendations to the appropriate boards and committees. Once approved, the committee developed a formal Program of Projects (POP). The POP includes the project funding amounts submitted to the Federal Transit Agency (FTA). The FTA must approve the POP before issuing any JARC/NF funding.

V. Tampa Walk/Bike Plan

The Tampa Walk/Bike Plan is a joint project of the MPO and City of Tampa funded by the MPO. This plan will include the geographic boundaries of the City of Tampa and focus on Westshore, University and Central Districts in anticipation of future growth.

The project will review needs and identify constructible bicycle and pedestrian projects supportive of growth in these focus areas. Projects identified and prioritized by this effort fall into two groups:

1. "Complete Streets" projects that re-configure an existing roadway facility to more fully incorporate of bicycle and pedestrian transit modes.
2. Stand-alone projects that do not require the re-allocation of available roadway cross-section and/or substantial reconstruction of curbs and drainage systems.

This plan will build upon the findings and analysis from previous plans (such as the Hillsborough Comprehensive Bicycle Plan, 2035 Long Range Transportation Plan, the Westshore Pedestrian Plan and others) in presenting strategies for future improvements and strengthening the study area's walk-bike network.

VI. Congestion Management Process

The MPO began updating the Congestion Management Process (CMP). The CMP is a federal requirement for MPOs in designated Transportation Management Areas. The CMP provides information on transportation system performance and develops multi-modal strategies to alleviate congestion and enhance mobility. The CMP includes methods to monitor and evaluate transportation performance, assess and implement cost-effective actions, and evaluate the effectiveness of implemented actions.

The first step of the update was a white paper on the major causes of congestion in Hillsborough County. Staff presented a summary the paper to the MPO's Technical Advisory Committee, the Steering Committee for the CMP update. In FY11,

goals, objectives, and performance measures will be developed that will guide the evaluation of our system and identify improvement strategies.

VII. Waterborne Transit Feasibility Study

The MPO's 2035 Long Range Transportation Plan and the Tampa Bay Area Regional Transportation Authority's Regional Transportation Plan, identified Waterborne Transit, as a viable commuter alternative and recommended additional study. MPO staff has written a scope of services for consultant assistance on phase one of the project—a feasibility analysis. The project will be complete in January 2011.

VIII. Transportation Disadvantaged Service Plan

As required by the Florida Commission for the Transportation Disadvantaged (CTD), the Transportation Disadvantaged Service Plan (TDSP) was updated and adopted. Staff documented and updated the existing issues and barriers relative to the provision of transportation services for the Transportation Disadvantaged in order to restructure the Plan's goals, objectives, and strategies.

AW 3.T3.00

LONG RANGE TRANSPORTATION PLAN

Planned Percent of Work Program: 1.37	Planned Staff Equivalent: 0.57
Actual Percent of Work Program: 3.36	Actual Staff Equivalent: 1.52

Description:

The Metropolitan Planning Organization (MPO) must maintain a Long Range Transportation Plan (LRTP) with a minimum 20-year horizon. Activities are mandated by 23 C.F.R. 450.316 and 450.322. A major update to the 2025 LRTP to a new horizon year of 2035, began in FY08 and was completed by the end of 2009. The plan is required to be multi-modal, financially constrained (based on year of expenditure project costs) and must be developed with public involvement and participation.

Results:

I. Plan Adoption

Transportation Disadvantaged Service Plan

On December 9, 2009, the MPO Board approved the transportation projects to update the Long-Range Transportation Plan to the year 2035. The adopted list of projects reflected public comments received during the many meetings leading to the Public Hearing and final adoption. Staff distributed the document to the public in late FY10.

II. Amending the Plan

Several amendments were brought forward this year, analyzed by staff and presented for public comment.

1. A study of Lithia Pinecrest Road by Hillsborough County Public Works determined the road should be widened to four lanes between Lumsden and Bloomingdale Avenue. MPO staff compiled comments from residents and businesses on the project. At a public hearing the MPO board did not approve this proposal.
2. Thirty-one other projects were also considered for amendment in the 2035 LRTP. The majority of these changes were a result of the final list of projects adopted by the Board of County Commissioners for the Transportation System Surtax in May 2010. Other projects include those in the FDOT 5-Year Work Program. The MPO Board approved these amendments reflecting current funding divisions.
3. Staff amended the LRTP, per FDOT's request, to provide specific details regarding High Speed Rail. This modification added narrative to the plan and refined the way construction funding was shown. Copies of the modified pages were distributed. A presentation on the High Speed Rail project will be made to the MPO Board during the first quarter of 2011.

III. Implementing the Plan: Feasibility Studies

1. Transit Feasibility in Bruce B Downs Corridor
The MPO partnered with the Hillsborough County Public Works Department to evaluate the implementation of rail transit in the Bruce B Downs Boulevard right of way. The evaluation looked at six-lane and eight-lane configurations of the road. A consulting firm determined if eight lanes are built, rail transit cannot be constructed in the median, but must be on the east side of the road, potentially closing roadways and driveways.
2. Selmon Greenway Feasibility Study
Work began on a proposed Selmon Cross-town Greenway Feasibility Study (Greenway), connecting Ybor City to Bayshore Boulevard and Hyde Park. The Greenway would use the existing right-of-way under downtown Tampa's portion of the Cross-town Expressway. The Greenway would increase downtown's green space, potentially strengthen retail in downtown and Ybor City and add another quality amenity for residents and visitors.

AW 3.T4.00

TRANSPORTATION IMPROVEMENT PROGRAM

Planned Percent of Work Program:	0.72	Planned Staff Equivalent:	0.30
Actual Percent of Work Program:	0.48	Actual Staff Equivalent:	0.22

Description

Develop the federal and state mandated 5-year Transportation Improvement Program (TIP) that consolidates the Capital Improvements Programs of all transportation implementing agencies within Hillsborough County.

The TIP is updated each year by July to ensure consistency with the Metropolitan Planning Organization's (MPO) Long Range Transportation Plan (LRTP) and the capital improvements programs of the four local governments. This activity is mandated by 23 C.F.R. 450.324, 450.326, 450.328 and 450.332.

Results

Transportation Improvement Program (TIP)

The development of the FY 2010/11 – 2014/15 TIP began through a process of reviewing and prioritizing transportation projects identified by citizens, local governments, and other transportation agencies. The projects will be funded with local, state and Federal Transportation Program funds. The TIP was completed and adopted on June 1 by the MPO Board.

The 2011/12 - 2015/16 TIP is underway as staff works with local agencies to prioritize projects for funding through the Transportation Improvement Program. Staff will include the projects within the 2035 LRTP as a guide in funding federal and state projects.

TIP Amendments & Interactive TIP

Staff processed 18 amendments to the FY09/10 TIP and two amendments to the FY10/11 TIP.

Staff initiated a contract with Data Transfer Solutions to develop an on-line, interactive TIP. This on-line TIP will allow better and easier access to transportation projects. It will incorporate GIS data allowing citizens to select only the projects which are in their area of interest. Providing this level of usability helps staff meet the federal requirement that documents should include increased visualization techniques and methods.

AW 3.T5.00			
OTHER TRANSPORTATION PLANNING PROJECTS: CORRIDOR, SUB-AREA & ENVIRONMENTAL STUDIES			
Planned Percent of Work Program:	1.63	Planned Staff Equivalent:	0.68
Actual Percent of Work Program:	0.88	Actual Staff Equivalent:	0.40

Description:

The MPO must ensure compliance with federal guidelines for conducting a corridor level environmental study whenever federal funds will be used for a major transportation project. This activity is required by 23 C.F.R. 450.318 and 450.320. Staff works to:

- Conduct studies related to circulation, access, modal considerations, community planning and other concerns in specific sub-areas
- Evaluate alternative strategies to identify the preferred design concept and scope for major corridors and sub-areas
- Incorporate preferred strategies from such studies into the Long Range Transportation Plan
- Provide assistance with subsequent environmental and community design studies

Results:

I. Transit Oriented Development (TOD) Constraints Assessment, Market Assessment & Development Potential

A real estate market research analyst was engaged to estimate commercial, hotel, and residential development potential in a sample of six proposed rail stations across Hillsborough County. The market assessment was used as a reality check for achievable densities/intensities in proposed TOD comprehensive plan amendments.

As a follow, staff interviewed representatives from the local development community for their opinions on the potential to realize these growth forecasts, potential obstacles, constraints, and helpful steps the public sector could take.

II. TOD Design Sketches and Interstate TOD

In HART’s Alternative Analysis study five sample stations were analyzed in more detail to determine if the projected densities/intensities of the Plan could be realized. Infill development was sketched on the largest available vacant and under-utilized lots, keeping neighborhood context in mind.

The sketches and potential economic impacts were summarized and shared at the Joint Land/Use Working Group meeting (hosted by HART, TPC, MPO). Examples of TOD along interstate corridors in other cities were also examined.

II. TOD Interlocal Agreement

Staff prepared an outline of an inter-local agreement for implementing TOD Station Area Plans. Representative agencies were interested in working cooperatively on an Agreement and future Strategic Plan outlining responsibilities. A sub-group of the Joint Land/use Working Group began working on an inter-local agreement detailing a station area planning process to parallel HART’s rail design and engineering analysis.

DATA MONITORING AND SURVEILLANCE

Planned Percent of Work Program:	2.47	Planned Staff Equivalent:	1.03
Actual Percent of Work Program:	1.84	Actual Staff Equivalent:	0.84

Description

Update and maintain databases for the transportation planning process in order to identify and prioritize transportation needs. This involves use of database and GIS mapping software to analyze and display transportation conditions, quantify existing and projected deficiencies and identify needed transportation improvements. GIS layers for cost affordable transportation improvements will be maintained and updated as necessary. This work is mandated by 23 C.F.R. 450.316 and encompasses:

- Multimodal Systems Databases (Roadway, Transit, Multimodal and Intermodal)
- Demographic/Land Use/Socioeconomic Data
- Track Transportation Legislation and Regulations

Results

I. Modeling Improvements

Working with transportation staff from other counties, as well as FDOT, staff reviewed, revised and prioritized potential enhancement to the Tampa Bay Regional Planning Model. The existing and proposed enhancements improve the usefulness and accuracy of the transportation model. For example, one potential enhancement would predict traffic flows during specific time of the day, rather than on a daily basis as the current model provides. Another enhancement would use the model to investigate issues related to congestion and travel conditions.

In conjunction with this analysis, staff supported and participated in an effort, led by HART, to make enhancements to the transit component of the Tampa Bay Regional Planning Model. Technical support includes a weekly teleconference with technical staffs from the MPO, FDOT, FTA, HART, and transit consultants. Staff completed the model enhancements and HART used these enhancements for its Alternative Analysis study.

II. Peer Review of Growth Forecasts

Staff from the Planning Commission and the MPO prepared 2035 Population and Job Forecasts last year. These forecasts were peer-reviewed by two experts not affiliated with the agency. The peer-reviews concluded the MPO and Planning Commission had used best practices in projecting the location and intensity of future growth.

III. Traffic Counts

Staff reviewed current traffic count locations throughout the county to assist local agencies in collecting traffic data next fiscal year. This effort will provide needed information on the congested local roadways and provide valuable information to the MPO in future transportation modeling and forecasting activities. This effort will continue during the first quarter of 2011 by identifying areas needing traffic counts and a plan for conducting traffic counts at all locations over several years.

IV. Air Quality Standards

The Environmental Protection Agency’s revision to ozone air-quality standards will result in the Tampa Bay area being in non-attainment of these standards. Local MPOs are required to demonstrate transportation plans will not exceed the established pollutant budget. MPO staff has agreed to reconvene the West Central Florida Air Quality Coordinating Committee (WCFAQCC) to provide guidance and coordination with other counties within the airshed. Staff participated in two workshops on Air Quality sponsored by FDOT and USEPA and has developed informational summaries for the region’s MPOs.

PUBLIC PARTICIPATION IN TRANSPORTATION PLANNING

Planned Percent of Work Program: 8.46	Planned Staff Equivalent: 3.52
Actual Percent of Work Program: 7.31	Actual Staff Equivalent: 3.32

Description:

In order to support the public decision-making process, staff assistance is provided to the MPO board and its committees. On an on-going basis, staff provides information about and obtains feedback on transportation plans, projects and programs. The MPO’s Public Participation Plan was recently updated to accommodate those with limited English proficiency. Staff also monitors public involvement effectiveness, and produce an annual measure of effectiveness report.

Thirty days in early FY10 were the official public comment period for the Draft Cost Affordable LRTP. Announcement of the official 30-day public-comment period and public hearing notices occurred in a series of legal ads placed in the Tampa Tribune, LaGaceta and Florida Sentinel Bulletin. In addition, the St. Pete Times Tampa Sunday edition carried an advertisement as well as the cover of the Tampa Bay Times (TBT). All these activities were a great success in getting the word out, explaining the 2035 Plan, and promoted our Town-Call meetings.

Results:

I. Public Meetings of Board and Advisory Committees

Staff provided support to the MPO Board, Citizens Advisory Committee (CAC), Technical Advisory Committee (TAC), Policy Committee, Bicycle/Pedestrian Advisory Committee (BPAC), Transportation Disadvantaged Coordinating Board (TDCB), Intelligent Transportation Systems (ITS) Committee, and Livable Roadways Committee during the year.

Two Town-Call meetings, moderated by radio personality, Jack Harris, occurred on November 10 and November 19. Approximately 7,500 people participated in the two Town Calls. Participants submitted numerous questions of which 113 questions were selected, in turn, the panel answered 28 questions. Concurrent with the meetings, staff conducted three live polls per call. The response to these calls was overwhelmingly positive

This support included preparing agenda packages, advanced mailing of the meeting packets and relevant information for each meeting, taking minutes, technical advice on issues, staff participation at each meeting and collection of materials and information, if requested, by a committee/board member. Meeting packets and materials were also posted on the MPO’s website so the public could access and see what was to be discussed at each meeting.

The MPO launched new user-friendly site to showcase the LRTP. In just 30 days, an excess of 2000 visitors spent five or more minutes on the site finding out what was in the 2035 Plan for them. The centerpiece for the web site, www.mpo2035.org, was the MPO 2035 Vision video narrated by Jack Harris and featuring children asking what Tampa Bay would be like in 25 years. The video received more than 4,000 hits in the first six weeks.

II. Public Engagement for the Long Range Transportation Plan (LRTP)

As part of the LRTP update, staff conducted an extensive public outreach campaign regarding the Cost Affordable phase of the LRTP. A new web-site was created to highlight the LRTP and the MPO Speakers Bureau made presentation to a variety of groups. Each of these items is addressed more fully below.

After the adoption of the LRTP, the MPO Speakers Bureau continued to present the plan to a variety of interested community groups and organizations and distributed a series of 13 one-page handouts summarizing 2035 LRTP cost affordable projects in various areas of the County. Each one-pager included a list of all projects in the area on one side, with maps of the projects by mode on the back.

III. Measures of Effectiveness Report

Staff completed the Measures of Effectiveness Report for the Public Participation Plan, by gathering data on meetings, outreach events and workshops, publications, and client interactions during the two-year period from January 1, 2008 through December 31, 2009. The MPO approved the report in Quarter 3.

IV. Publications

Staff produced the Spring 2010 Newsletter – including The Mobility Focus, The Transit Center and Bike Ped NEWS in April 2010. Staff revised and printed a new version of the *Ride Guide: Your Guide*

to *Getting a Ride in Hillsborough County*. The new version included listings from Pinellas and Pasco counties and is distributed throughout the county. Staff prepared an update to the 2010 Bicycle Map through a series of drafts and presented these drafts to both the BPAC and subcommittee for feedback. The 2010 Bicycle Map was approved and distributed to the public.

In place of the Summer/Fall 2010 newsletter, an executive summary pamphlet on the 2035 Transportation Plan was prepared and distributed. The summary pamphlet included the amendments to the plan approved by the MPO in August.

AW 3.T8.00			
TRANSPORTATION COORDINATION - REGION & STATE			
Planned Percent of Work Program:	2.86	Planned Staff Equivalent:	1.19
Actual Percent of Work Program:	3.83	Actual Staff Equivalent:	1.74

Description

To ensure that policies on planning, growth management and other issues relating to transportation are coordinated to the maximum extent possible, staff participates with local, regional and state partners to perform technical analyses and formulate regional policies. Support for the Chairs Coordinating Committee is required by F.S. 339.175.

Results

I. Chairs Coordinating Committee (CCC)

Four meetings were held, at locations around West Central Florida, for the chairs of six MPOs to discuss regional transportation planning issues with representatives of FDOT and the regional planning councils. Each meeting was preceded by a meeting of members of the citizens advisory committees of each of the MPOs, meeting together as the Joint Citizens Advisory Committee.

Major topics this year included the update of the Regional Long Range Transportation Plan for West Central Florida (discussed in more detail below); coordination with TBARTA and High Speed Rail projects; and priorities for the Transportation Regional Incentive Program (TRIP) and multi-use trail candidate projects for the state Transportation

Enhancement program. These meetings were organized by Hillsborough, Pasco, Pinellas, Hernando, Polk, and Sarasota/Manatee MPO staff, themselves meeting every two weeks as the Staff Directors Coordination Team.

II. Regional Coalition for HUD Grant

The purpose of the Housing and Urban Development Sustainable Communities Regional Planning Grant program is to develop or implement regional visions of sustainable growth which coordinate land use, transportation and housing investments. Hillsborough MPO staff developed the West Central Florida application on behalf of a consortium of MPOs, and with the support and cooperation of regional, county and city governments. The grant application was not successful but strengthened interlocal consensus on a shared vision of transit investments and compact growth.

III. Regional Air Quality

Hillsborough MPO staff presented a summary of the region’s air quality issues to the CCC (refer to AW3.T6.00) If the area is designated as air quality non-attainment, the designation and analysis can be conducted regionally rather than county by county. The CCC would be the most suitable entity

to submit the conformity report showing local transportation plans are within allowable emission levels for the region. The CCC Board has requested more information and recommendations on the air quality issues affecting the region.

IV. Regional Long Range Transportation Planning

Staff of the region's MPOs, including Hillsborough, completed the Regional LRTP Needs Assessment and Cost Affordable document. Also, Hillsborough MPO staff and staff from other MPOs drafted and reviewed a summary pamphlet on the Regional Long Range Transportation Plan. This short brochure gives a snapshot of affordable projects of significance to the region as a whole.

Hillsborough staff also provides GIS support to the CCC. Staff made revisions and updates to some of the maps in the Regional Long Range Transportation Plan and began work on an update of the Regional Multi-Use Trails map and brochure.

V. Mobility Fees

Staff provided technical support to a committee, formed by the Hillsborough County Planning and Growth Management Department, investigating the development of a Mobility Fee that could replace the County's transportation concurrency system.

Staff provided input into a methodology to develop a fee, paid by new development, for transportation needs. The fee, based in part on average trip length, will be higher for new development further from the urban core and lower for new development closer to existing jobs and retail.

This fee assessment reflects the goal of the Mobility Fee to encourage growth within the Urban Services Area in proximity to the urban core.

The Mobility Fee proposal was expected to be presented to the Board of County Commissioners for adoption in summer FY10 but due to Senate Bill 360 being temporarily found unconstitutional, Planning and Growth Management has taken no further action.

The Plant City Commission adopted its transportation Mobility Fee on February 22, 2010. The Fee is based on the consultant prepared, Plant City Transportation Mobility Fee Study. The study recommended Plant City be divided into five mobility fee zones and a mobility fee calculated for each zone. Mobility fees will be based on transportation improvements anticipated in the City's Capital Improvement Program and the amount and type of development anticipated in each zone.

The mobility fee, intended to replace the City's existing Transportation Impact Fee, will fund improvements on City transportation facilities. The City believes the State and County should fund and improve their own facilities.

At the request of Plant City, staff drafted proposed changes to the Comprehensive Plan to implement the Mobility Fee and to designate Plant City as a Transportation Concurrency Exception Area, pursuant to SB 360 approved by the Florida Legislature in 2009.

Staff assisted Plant City by preparing the necessary wording changes to the Capital Improvements Element, Future Land Use Element, Intergovernmental Coordination Element, Public Facilities Element, Transportation Element and the definitions Section of the Comprehensive Plan for the City of Plant City. The Planning Commission found these changes consistent at its May public hearing.

VI. Comprehensive Plan Amendments

Staff has reviewed the transportation impacts of 33 Comprehensive Plan Amendments and seven Development of Regional Impact (DRI) proposed changes. Based upon maximum build out, the impacts of both the existing and proposed land use scenarios are analyzed.

VII. Plant City Right-of-Way Preservation Plan

The Metropolitan Planning Organization (MPO) continue to assist the City of Plant City in developing a Right-of-Way Preservation Map. This preservation map will be used to preserve corridors for transportation use and support development patterns as defined in the Future Land Use Element.

AW 4.01.01**SUPPORT THE HILLSBOROUGH RIVER BOARD & TECHNICAL ADVISORY COUNCIL**

Planned Percent of Work Program:	1.24	Planned Staff Equivalent:	0.51
Actual Percent of Work Program:	1.31	Actual Staff Equivalent:	0.60

Description

The Planning Commission provides staff support to the Hillsborough River Interlocal Planning Board and its Technical Advisory Council (TAC). This activity is required by Chapter 86-335, Laws of Florida.

This function supports Hillsborough County, the City of Tampa and the City of Temple Terrace and provides a coordinated approach to multi-jurisdictional river planning. The three-member River Board meets quarterly and as necessary. Board action is forwarded to local governments, regulatory agencies and others for consideration and implementation.

The TAC generally meets monthly and monitors the river corridor from a technical standpoint. It also considers issues presented by agencies and citizens and makes recommendations to the River Board.

Results

The River Board and the TAC met multiple times throughout the year. Among primary issues discussed and reviewed were 1) The latest data on flows and levels of the Hillsborough River, 2) Update on City of Tampa vs. Cruise-a-cade lawsuit, 3) Tampa dock regulations, 4) New proposed Speed Regulations, 5) Residential fertilizer ordinances, and 6) Minor Port Authority Permits.

AW: 5.01.00**PLANNING COMMISSION RECORDS AND SUPPORT SERVICES**

Planned Percent of Work Program:	11.84	Planned Staff Equivalent:	4.92
Actual Percent of Work Program:	11.22	Actual Staff Equivalent:	5.10

Description:

The Hillsborough County City-County Planning Commission is the areawide Local Planning Agency (LPA) for Hillsborough County and each jurisdiction therein. Certain statutory responsibilities of the LPA entail work that is administrative in nature, including:

- Meeting at least monthly; holding public hearings; and sponsoring public forums
- Making/adopting bylaws and rules for the transaction of business
- Keeping public records of transactions

Products are official records. Performance standards are to keep accurate records, meet deadlines and conform to standard operating procedures (e.g., mail Planning Commission packets a week prior to meetings). Work encompasses administrative tasks; human resource actions; fiscal activity and meeting financial policy requirements; Work Program development, tracking and periodic reports/annual reports.

Results:**The Planning Commission**

The Planning Commission elected officers in November. **Bruce Cury** was re-elected Chair; **Terri Cobb** was elected Vice-Chair; and **Frank Chil-lura** was elected Member at Large. Commissioner **Miller Q. Dowdy** resigned prior to the September meeting.

Several administrative workshops, public information ad hoc committee meetings, budget ad hoc committee meetings, and executive committee meetings were held during the fiscal year. All meetings are listed in this report under FY10 Meetings and Opportunities for Public Involvement (pp. 23-24).

Notable events for the year involving the Planning Commission included the following:

November 9

The Planning Commission discussed revisions to its bylaws and policies. Revisions to the Planning Commission bylaws concerned revising the code of ethics and prohibiting harassment. Revisions to the Planning Commission policies concerning service contracts and written policies encouraging applications from local businesses, women-owned businesses and minority owned businesses.

December 14

The Planning Commission discussed updating user fees for plan amendment requests. Among the items under consideration were fees/funding, fund allocation, budget shortfalls, fee impacts and the overall economic conditions. The discussion was continued pending consultation with each jurisdiction.

January 11

The Planning Commission discussed various fees charged for plan amendments, rezoning, and land use verifications for the private sector applications.

February 8

The Planning Commission Budget Committee met (with most of the Planning Commission members in attendance) to discuss the draft budget with the constraints as identified by the County Administration; e.g., a 15% cut from the previous year. There was substantial discussion on the impact of this reduction to not only the work program but staffing level.

April 5

The Planning Commission extended the Executive Director's contract one year beyond his current contract until March 12, 2012 with a search process beginning no later than September 2011.

May 10

The Planning Commission met in a workshop to discuss Directors & Office (D&O) Liability Insurance. Discussion centered on the insurance amount and whether an insurance company would pay or a trust. Essentially, the discussion was to provide direction to the Executive Director.

June 14

As a follow-up to the May 10 workshop, the Executive Director identified options for D&O Liability Insurance and maximum amount of coverage for each occurrence and collectively per year. The Planning Commissioners provided feedback as to their interest in certain details.

In a separate workshop, the Executive Director presented a proposed succession plan. In August 2011, the Planning Commission would finalize the job description and put out an RFP, with March 2012 as the replacement date.

June 28

The Planning Commission conducted a workshop on ethics with a presentation by Sue Schwartz, FAICP, immediate past president of the American Institute of Certified Planners. Ms. Schwartz gave several examples, with Planning Commissioners providing feedback and interpretation from their perspective of the ethical questions posed.

August 9

The Planning Commission held an administrative workshop and the Executive Director discussed the BOCC's action of reverting to two-cycles of plan amendments per year and the need to change the Plan Amendment Procedures Manuals for the three governments. He also reflected he had met with the County Administrator concerning increasing plan amendment fees. He will meet with individual BOCC members in November or December to gauge their support of a fee increase.

The Executive Director also mentioned a recent discussion he had with the Executive Director of Civil Service. Civil Service has handled a number of executive search efforts for the County Administration. Using Civil Service for the executive search would save the Planning Commission \$30,000 to \$50,000.

September 13

The Executive Director and staff reported they were obtaining three estimates for the D&O Liability Insurance and anticipated this effort would be completed (with the Planning Commission's change to the Bylaws) by October 1.

The Planning Commission discussed HTV charging the agency for coverage of its meetings. The Planning Commission determined this was an administrative item to be left to the Executive Director.

Single Plan Amendment Cycles

The Planning Commission sent notices to interested parties in FY09 and FY10 announcing the consideration of the development of a single plan amendment cycle for all plan amendments. The public and development community was contacted four times spanning FY09 into FY10 and no major comments or objections were received related to creating a single plan amendment cycle.

The Board of County Commissioners did not concur with this recommendation. Plan Amendment Procedures Manual remain with two plan amendment cycles per year.

Furlough Days

The BOCC approved five Furlough Days to be scheduled throughout FY10. At the County Administrator’s directive, the fifth and final furlough day was not implemented. The Executive Director continued this policy and did not implement the fifth furlough day.

Work Program

The FY10 Work Program was finalized, published and distributed during the first quarter. The FY09 Work Program Year in Review annual report was completed and released in January. Due to the sustained and ongoing budget reductions, the FY11 Work Program was revised to accommodate budget reductions.

Affirmative Action

The Planning Commission remained committed to the Hillsborough County County-Wide Affirmative Action Plan. An analysis of the Planning Commission’s workforce reflects the diverse population we serve. And indeed, as reported by the analysis provided by the civil service office, our work percentages compare favorably with labor force percentages in the overall Hillsborough County government and the Labor Force percentages found in the 2000 Census.

The Planning Com. 2009		Countywide 2009	Labor Force 2000
% White	73.7%	62.3%	77.2%
% Black	13.2%	19.2%	9.0%
% Hispanic	10.5%	16.0%	9.9%
% Other	2.6%	2.6%	3.9%

Disadvantaged Business Enterprise (DBE)

The Planning Commission maintains a list of approved consultants and service providers. At the conclusion of FY09, 32% of consultants and service providers on this list were classified as DBEs.

An analysis of the Planning Commission’s contractual funds awarded in FY09 shows 33.48% of the total dollar amount awarded in contracts were awarded to DBEs. Additionally, DBEs received 26% of all contracts awarded in FY09.

Also staff clarified the process of selecting consultants by ensuring all meetings are properly advertised and open to the public.

Staff Participation

Staff participated in Hillsborough County advisory committees as appropriate throughout the year, including the Civil Service Rules Committee, the Insurance Committee, the Employee Advisory Committee, the Affirmative Action Council and the Productivity Awards Committee.

Standard Operating Procedures

Staff updated the Planning Commission’s Standard Operating Procedures reflecting the new process of tracking public records requests in an electronic logging system.

Awards, Recognitions and Professional Involvement.

The following staff were actively involved in professional organizations: **Melissa Zornitta**, AICP, Vice-President, Section Affairs for the Florida Chapter of the American Planning Association; **Marcie Stenmark**, AICP, Vice-President, Member Services for the Florida Chapter of the American Planning Association; **Tony LaColla**, AICP, Chair, American Planning Association Florida Confer-

ence; **Jay Collins**, Vice-Chair Suncoast Section of the American Planning Association; **Yeneka Hemingway**, Professional Development Officer, Suncoast Section of the American Planning Association; and **Robert B. Hunter**, FAICP, Immediate Past-President of the American Planning Association.

RECEIPTS AND DISBURSEMENTS

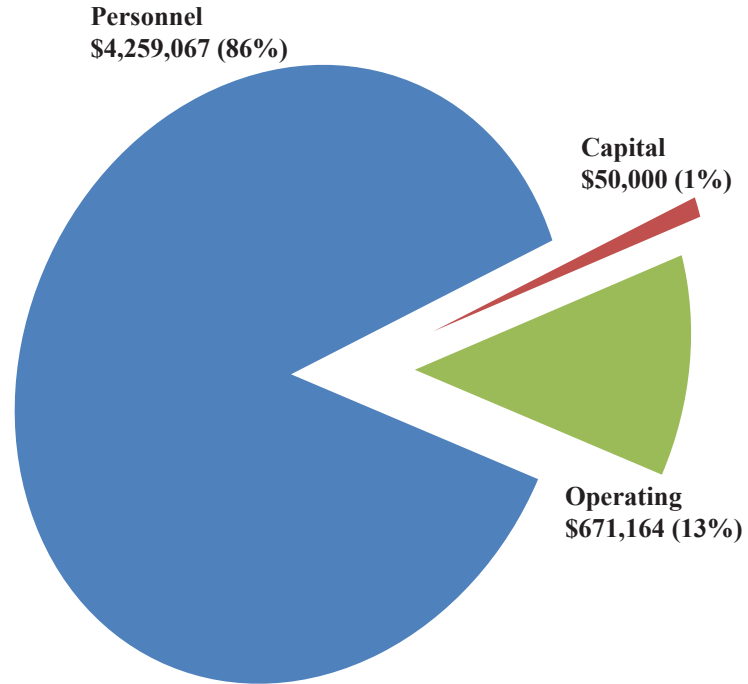
We serve all four local governments in the county and are funded from countywide ad valorem taxes to which all citizens and businesses in Hillsborough County contribute. **The adopted budget for Fiscal Year 2010 (FY2010) was \$4,980,231**, a reduction of **\$801,193** from the previous year.

In FY10 we returned \$58,866 in fees to the County. Fees are collected for the review of proposed plan amendments and rezonings as well as sales of maps, reports, and data to offset the ad valorem tax support. Also returned during FY10 was **\$740,151** in MPO Grant Revenues.

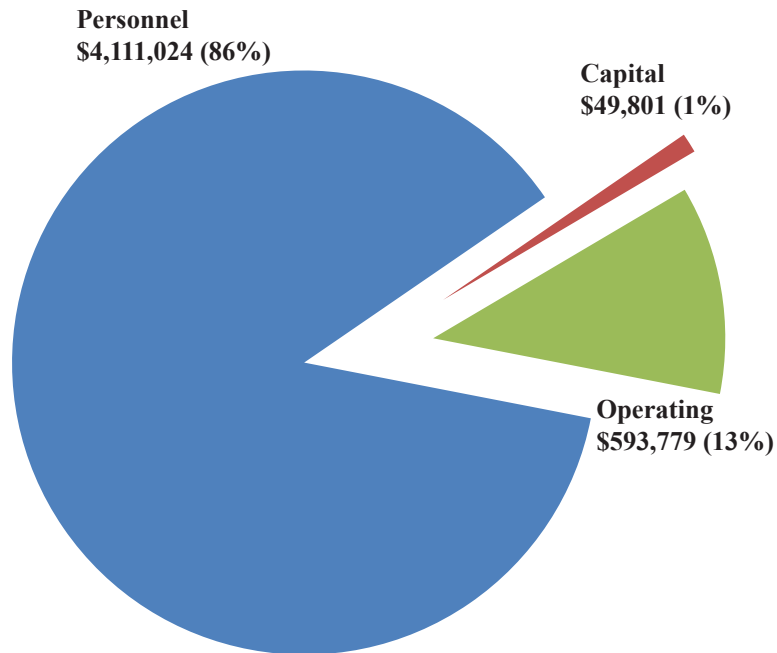
Personnel costs made up the majority of actual expenditures, equaling 86% in FY10. Operating costs at 13%, and capital equipment (primarily computers) at 1% in FY10 made up the remainder of the expenses.

Our financial policies conform with the financial policies of Hillsborough County, state and local laws. Official financial reporting is accommodated through the Hillsborough County, Florida Comprehensive Annual Financial Report Available through the Clerk of the Circuit Court’s Office. Information presented here is a summary financial statement for the Planning Commission’s Annual Report.

RECEIPTS



DISBURSEMENTS





PLANNING COMMISSION STAFF FY10

Robert B. Hunter, FAICP, Executive Director

Ray Chiamonte, AICP, Executive Director, Metropolitan Planning Organization

Beth Alden, AICP

Will Augustine

Wally Blain, AICP

Joe Bell, AICP

Greg Colangelo

Jay Collins

Shawn College, AICP

Beverly Daniels

Sam Dennis

Suzi Dieringer, AICP

Terry Eagan

Chris English

Linda Ferraro

Lionel Fuentes, CCNA

Tony Garcia, AICP

Stephen Griffin, AICP

Hassan Halabi

Yeneka Hemingway

David Hey, AICP

Mark Hudson, AICP

Krista Kelly, AICP

Randy Kranjec, AICP

Tony LaColla, AICP

Heather Lamboy, AICP*

Barbara Leiby, AICP*

Roger Mathie

Lynn Merenda

Sandy Mortellaro

Michele Ogilvie

Pedro Parra

Rose Petrucha, AICP

Felicia Pulliam

Jamie Robe

Dean Salls

Grace Sanders

Lisa Silva, AICP, RLA

Joan Steinbacher

Marcie Stenmark, AICP

Angela Stone*

Gena Torres

Kathleen Venzon

Cathy Welsh

Bud Whitehead

Josephine Winiarz

Allison Yeh, AICP, LEED Green Associate

Joe Zambito

Melissa Zornitta, AICP

** Staff member during only a portion of FY10*

FAICP, Fellow, American Institute of Certified Planners

AICP, American Institute of Certified Planners

RLA, Registered Landscape Architect

CCNA, Cisco Certified Network Associate

LEED, Leadership in Energy and Environmental Design