

MacDill AFB



Airman & Family Readiness Center

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Mission First – People Always – America Forever



Transition Assistance



- Federally mandated program designed to equip separating and retiring military personnel, their spouses, families, and DoD Civilians - who are within 12 months of separation or within 24 months of retirement - by providing them with skills and knowledge necessary for re-entry into the civilian work force



Transition Assistance Program (TAP)



- **Partnership of...**
 - **Dept of Defense**
 - **Dept of Labor**
 - **Dept of Veteran Affairs**
 - **Dept of Homeland Security**

- **Goal: To ease the transition for service members from a military career back to the civilian sector by connecting them to necessary services and resources**
 - **Pre Separation Counseling**
 - **TAP Employment Workshop**
 - **VA Benefits Briefing**
 - **Disabled Transition Assistance Program (DTAP)**

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Transition Assistance Highlights



- One-on-One Appointments and Assistance
- Skills Development Classes
 - Occupational Assessment
 - Career by Design
 - Resume Writing
 - Salary Negotiating
 - Interviewing Techniques
 - Military Skills Conversion
 - Ten Steps to a Federal Job / KSA Writing
- Employment Resource Center



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